



**MINUTES OF THE CITY OF GRANDE PRAIRIE
FINANCIAL & ADMINISTRATIVE SERVICES COMMITTEE**

**March 18, 2025, 10:30 A.M.
Council Chambers, City Hall**

MEMBERS PRESENT	G. Berg	Committee Chair
	C. Thiessen	Councillor
	D. Bressey (virtual)	Councillor
	J. Clayton (virtual)	Mayor
ALSO PRESENT	G. Blackmore	Councillor
	M. O'Connor (virtual)	Councillor
	S. Bourke	City Manager
	D. Whiteway	Chief Financial Officer
	B. Glavin	Chief Operating Officer
	C. Ridgeway	Chief Public & Protective Services Officer, Acting
	A. Van Beekveld	Council Committee Coordinator

1. CALL TO ORDER

The meeting was called to order at 11:00 a.m.

2. ADOPTION OF AGENDA

MOVED by C. Thiessen
Committee adopt the agenda as presented.

CARRIED (4 to 0)

3. DELEGATIONS

4. REPORTS

4.1 Service Area Update

D. Whiteway, Chief Financial Officer, presented Committee with an update on the current and projected activities planned throughout the service area:

- Financial Management - The external auditors wrapped up onsite field work last week and will continue working through processes with Administration to wrap up the audit over the next few weeks. Draft statements will be presented to Committee next month.
- Taxation & Assessment - The tax sale was held last week; two properties, believed to be abandoned, were available for auction but did not sell. Administration is working on next steps for these properties.
- Procurement & Supply Chain Management - Current bids include: Supply & Delivery of Gravel for Road Surfacing; Road Overlay Phase 1; Supply & Delivery

of Concrete Mix; Supply & Delivery of Traffic Paint; Facility Design & Construction Supervision for IECC Project at City on 99; and Air Supported Recreation Facility.

- Geographical & Information Technology Services - Administration is working on the migration of City staff to the new GPPS network environment and support of the GPPS network and infrastructure requirements. Technology support is ongoing for the implementation of the Integrated Emergency Communication Centre. Administration continues to revise and update the spring and summer seasonal mapping requirements for various corporate department operations.

5. CORRESPONDENCE

6. OTHER BUSINESS

7. BYLAW & POLICY REVIEW

7.1 Bylaw C-1395P - Fees, Rates & Charges Bylaw Amendment

D. Whiteway, Chief Financial Officer, presented Committee with proposed amendments to the Fees, Rates & Charges Bylaw.

MOVED by C. Thiessen

Committee recommend Council give three readings to Bylaw C-1395P, being an amendment to the Fees, Rates & Charges Bylaw.

CARRIED (4 to 0)

8. OUTSTANDING ITEMS LIST

The Committee reviewed the Financial & Administrative Services Committee Outstanding Items List for March 18, 2025.

MOVED by C. Thiessen

Committee receive the March 18 Outstanding Items List, as amended, for information.

CARRIED (4 to 0)

9. ADJOURN

The meeting ended at 11:10 a.m.

Chair

Council Committee Coordinator