



**MINUTES OF THE CITY OF GRANDE PRAIRIE  
CORPORATE SERVICES COMMITTEE**

**September 13, 2022, 9:00 A.M.  
Council Chambers, City Hall**

PRESENT	K. O'Toole	Deputy Chair
	G. Blackmore	Committee Chair
	D. Bressey	Councillor
	J. Clayton	Mayor (ex officio)
ALSO PRESENT	G. Berg	Councillor
	W. Bosch	Councillor
	M. O'Connor	Councillor
	C. Thiessen	Councillor
	R. Nicolay	City Manager
	A. Miller	Deputy City Manager
	D. Whiteway	Corporate Services Director, Interim
	D. Lemieux	Community Services Director
	B. Glavin	Infrastructure & Economic Development Director
	C. Manuel	Protective & Social Services Director
	A. Van Beekveld	Council Committee Coordinator
	R. Tarant	Communications & Marketing Manager, Interim

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**1. CALL TO ORDER**

The meeting was called to order at 9:01 a.m.

**2. DELEGATIONS**

**3. REPORTS**

**3.1 Director's Service Area Report**

D. Whiteway, Interim Corporate Services Director, presented Committee with an update on the current and projected activities planned throughout the service area:

- Multi-Department - The third round of testing is underway on the ERP Implementation. User acceptance testing (final stage) is underway.
- Finance - Administration is working on the 2023 budget; deliberations will be held in November.
- GIS & ITS - New 2022 Ortho photo released. This is done every 4 years and contains high resolution colour images of the City and surrounding area.
- Communications & Marketing - The "Our Downtown" book that documents the downtown rehabilitation project is hot off the presses and has been distributed to many of the downtown businesses impacted by the construction. The book is available to view or purchase at the Grande Prairie Museum.

- Strategic Initiatives - AccessGP call volumes increased around Experience GP and other noteworthy events; citizens have been very excited.
- Legislative Services - By-Election activities continue in preparation for Election Day on October 17. There is a need for more election workers and Communications is assisting with increased marketing efforts.

3.2 Resident Satisfaction Survey

R. Tarant, Interim Communications & Marketing Manager, presented Committee with information regarding the 2022 Resident Satisfaction Survey.

Simon Webb, representative of Deloitte, was present to provide additional information and answer questions.

**MOVED by D. Bressey**

Committee receive this report for information.

**CARRIED (4 to 0)**

3.3 Policy 100 - Council Remuneration and Expense Reimbursement Policy Amendments

D. Whiteway, Interim Corporate Services Director, presented Committee with amendments to the Council Remuneration and Expense Reimbursement Policy. The proposed amendments will update the list of mandatory events for Council and other information that is no longer current.

**MOVED by G. Blackmore**

Committee recommend Council approve amendments to Policy 100 - Council Remuneration and Expense Reimbursement, as amended to include "Alberta Municipalities - President's Summit" on Schedule A.

**CARRIED (4 to 0)**

**4. CORRESPONDENCE**

**5. OTHER BUSINESS**

**6. BYLAW & POLICY REVIEW**

**7. OUTSTANDING ITEMS LIST**

The Committee reviewed the Corporate Services Committee Outstanding Items List for September 13, 2022.

**8. ADJOURN**

The meeting ended at 9:56 a.m.

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Deputy Chair

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City Clerk