



FINANCIAL & ADMINISTRATIVE SERVICES COMMITTEE AGENDA

April 30, 2024

10:00 AM

Council Chambers, City Hall

ATTENDEES

W. Pilat, M. O'Connor, G. Berg, J. Clayton

All City of Grande Prairie public meetings of Council are accessible to the public as a live stream broadcast through our website at: [Meeting Webcast / City of Grande Prairie \(cityofgp.com\)](https://www.cityofgp.com/MeetingWebcast)

Anyone wishing to attend to speak as a delegate must contact Legislative Services at AgendaAdmin@cityofgp.com to submit their presentations in advance. Delegation requests must be submitted by 12:00 p.m. on April 29.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DELEGATIONS

4. REPORTS

4.1 Service Area Update

Danielle Whiteway

4.2 Fees, Rates & Charges Bylaw Amendment C-1395N

Danielle Whiteway

4.3 2024 Property Tax Bylaw C-1473

Danielle Whiteway

5. CORRESPONDENCE

6. OTHER BUSINESS

7. BYLAW & POLICY REVIEW

8. OUTSTANDING ITEMS LIST

9. ADJOURN



ADMINISTRATIVE REPORT

TO: Shane Bourke, City Manager	DATE: April 30, 2024
FROM: Danielle Whiteway, Chief Financial Officer	MEETING: Financial & Administrative Services Committee
REPORT WRITER: Kristine Kimpe, Financial Business Advisor	
SUBJECT: Bylaw Amendment C-1395N Fees, Rates and Charges Bylaw	

RECOMMENDATIONS

That the Financial & Administrative Services Committee recommends:

Council gives three readings to Bylaw C-1395N being an amendment to the Fees, Rates and Charges Bylaw.

PREVIOUS COUNCIL / COMMITTEE DIRECTIONS

At the April 22, 2024, City Council meeting, the following motion was passed:

- “1. Approve Policy 622, being the Sidewalk Patio Program Policy; and
2. Direct Administration to draft an amendment to the Fees, Rates, and Charges Bylaw to add an application fee for the Sidewalk Patio Program.”

BACKGROUND

At the City Council meeting April 24, 2024, Council approved Policy 622, being the Sidewalk Patio Program policy.

Upon passing of the policy, Council directed Administration to update the Fees, Rates and Charges Bylaw to reflect the approval of the associated fees.

A new fee will be added to reflect Council’s approval of Policy 622 in Schedule “A”, under the “Land” subsection of the “Planning and Development” section.

With the abovementioned changes required in the Fees, Rates and Charges Bylaw, Administration undertook a secondary review of all the rates referenced in the bylaw and noted an opportunity to provide clarity to Schedule “A”, “Low Income Transit” section and Schedule “A” “Transit” section. The changes noted under the “Low Income Transit” section and the “Transit” section are administrative in nature and are being proposed to align with current practice and to provide clarity. There are no proposed changes to the fee amounts for these areas.

ANALYSIS

Relationship to City Council's Areas of Focus / Strategic Priorities

Policy 622, being the Sidewalk Patio Program Policy, supports Council's Strategic focus on Innovative Efficiency & Economic Readiness - Developing and executing actions that foster a strong and resilient local economy.

Environmental Impact

There are no environmental impacts associated with this report.

Economic Impact

Implementing a sidewalk patio program can stimulate economic growth by revitalizing commercial areas.

Social Impact

A sidewalk patio program can have a positive social impact by creating communal spaces that encourage social interaction, fostering a sense of community among residents and visitors, promoting inclusivity through accessible design, and enhancing the overall quality of life by providing inviting outdoor environments for leisure and connection.

Relevant Statutes / Master Plans / City Documents

Associated bylaw referenced herein.

Municipal Government Act (MGA)

Risk

Should an amendment of Bylaw C-1395N not pass, the Fees, Rates, and Charges Bylaw would not reflect Council's approval of Policy 622, being the Sidewalk Patio Program Policy, and as such would not technically be able to implement the decision.

No other risks are identified.

Alternatives (Optional)

Direct Administration to bring back alternate recommendations.

STAKEHOLDER ENGAGEMENT

Consultation with relevant internal departments occurred through Finance's review of the Fees, Rates and Charges Bylaw prior to the proposed amendments.

BUDGET / FINANCIAL IMPLICATIONS

Minimal budget or financial implications exist. Fees and charges revenue will be considered for inclusion in the annual budget process.

SUMMARY / CONCLUSION

Administration recommends that Committee and Council approve:

Give three readings to Bylaw C-1395N being an amendment to the Fees, Rates and Charges Bylaw.

ATTACHMENTS

Attachment 1 – C-1395N Amendment to the Fees, Rates and Charges Bylaw

Attachment 2 – Draft Bylaw C-1395N with noted amendments to Schedule “A”.

CITY OF GRANDE PRAIRIE

BYLAW C-1395N

**A Bylaw to amend Bylaw C-1395
Being the Fees. Rates and Charges Bylaw**

**THE MUNICIPAL COUNCIL OF THE CITY OF GRANDE PRAIRIE, IN THE PROVINCE OF
ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:**

1. Bylaw C-1395 is hereby amended as follows:

- 1.1 In Schedule "A", delete the "Low Income Transit Program" section in its entirety and replace it with the following:

Low Income Transit Program			
Bus Passes are Sold at 50% Off Regular Cost			
Adult (Age 18 to 59) Monthly Pass – Regular	\$69.00	N	\$69.00
Adult (Age 18 to 59) Monthly Pass – 50% Off	\$34.50	N	\$34.50
NWP Student Monthly Pass – Regular	\$54.00	N	\$54.00
NWP Student Monthly Pass – 50% Off	\$27.00	N	\$27.00
Senior (Age 60+) Monthly Pass – Regular	\$39.00	N	\$39.00
Senior (Age 60+) Monthly Pass – 50% Off	\$19.50	N	\$19.50
Bus Passes at Regular Rate			
Youth (Age 17 and under) Monthly Pass	Free		Free

- 1.2 In Schedule "A", under the "Land" subsection of the "Planning and Development" section:

- a) Add the following between "Annual License" and "Road Closure and/or Disposal":

Sidewalk Patio Application	\$95.24	Y	\$100.00
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- 1.3 In Schedule "A", under the "Transit" section:

- a) In the "Youth" line delete "(Age 6 to 17)" and replace it with "(Age 17 and under)".
- b) Delete the "Child (Age 5 and under)" line in its entirety.
- c) Delete the "School (Elementary, Junior High and High School Students" line in its entirety.

- d) Delete the "Monthly Pass (Valid 6:00 am to 6:00 pm school days only)" line in its entirety.

EFFECTIVE DATE

2. This Bylaw shall take effect on the date it is passed.

READ a first time this _____ day of _____, 2024.

READ a second time this _____ day of _____, 2024.

READ a third time and finally passed this _____ day of _____, 2024.

Mayor

City Clerk

OFFICE CONSOLIDATION

BYLAW C-1395

A Bylaw to Regulate Fees, Rates and Charges

(As Amended by Bylaw C-1395A, C-1395B, C-1395C, C-1395D, C-1395E, C-1395F, C-1395G, C-1395H, C-1395I, C-1395J, C-1395K, C-1395L and C-1395M)

WHEREAS pursuant to Section 7 of the *Municipal Government Act* (“Act”), RSA 2000, Chapter M-26, Grande Prairie City Council may pass bylaws for municipal purposes respecting services provided by or on behalf of a municipality;

AND WHEREAS pursuant to Section 8 the Act provides for a municipality to pass bylaws to establish fees for licences, permits and approvals on behalf of the municipality.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF GRANDE PRAIRIE, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. This Bylaw shall be called “The Fees, Rates and Charges Bylaw”.
2. That the Fees, Rates and Charges be established by this Bylaw as attached Schedule “A” and form part of this Bylaw.
3. Method of payment for Fees, Rates and Charges to be at the discretion of the City of Grande Prairie.
4. This Bylaw shall be reviewed annually by City Council for amendments with an effective date being January 1st of each year.
5. This Bylaw shall take effect on July 1, 2019.

READ a first time this 6 day of June, 2019.

READ a second time this 6 day of June, 2019.

READ a third time and finally passed this 6 day of June, 2019.

“B. Given” (signed) _____
Mayor

“S. Walker” (signed) _____
Corporate Services Director

BYLAW C-1395M

SCHEDULE "A"

(As Amended by Bylaw C-1395A-Aug 26, 2019, C-1395B-Dec 2, 2019, C-1395C-Nov 30, 2020, C-1395D-Nov 30, 2020, C-1395E-Mar 8, 2021, C-1395F-May 3, 2021, C-1395G-May 17, 2021, C-1395H-Dec 13, 2021, C-1395I-Mar 7, 2022, C-1395J-Nov 28, 2022, C-1395K-Apr 3 2023, C-1395L-July 24, 2023 and C-1395M-December 11, 2023)

(GST has been included in some of the Rate on this Schedule, as required under the Excise Tax Act)

(Note: **Community/Sport Partner** means an individual or community group located in and around the City who has entered into an agreement with the City for the use of City owned facility(ies) for the purpose of delivering recreation and culture programs and services.

Non-profit organizations has the same meaning as defined in Section 241(f) of the Municipal Government Act.)

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Assessment and Taxation			
Charges for Information, Services and Documents			
Tax Certificate	\$40.00	N	\$40.00
Property Tax Information to Lending Institutions	\$20.00	N	\$20.00
Staff Assisted Tax Search	\$20.00	N	\$20.00
Tax Recovery Notification (property)	\$100.00	N	\$100.00
Tax Recovery Notification (designated manufactured homes, Business Improvement Area Accounts)	Actual cost	N	Actual cost
Current Assessment Detail Request (Owner Only)	Free		Free
Access to Summary of Assessment	\$75.00 per hour \$25.00 Minimum charge	N	\$75.00 per hour \$25.00 Minimum charge
Access to Assessment Records	\$75.00 per hour \$25.00 Minimum charge	N	\$75.00 per hour \$25.00 Minimum charge
Other Assessment and/or Tax Information	\$75.00 per hour	N	\$75.00 per hour
Property Tax Payment Online Service Fee (E-Services Only)	2.25%	N	2.25%
Assessment Review Board Appeal Filing Fee			
The fee will be refunded if the Assessment Review Board makes a decision in favour of the complainant			
Residential	\$50.00	N	\$50.00
Farmland	\$50.00	N	\$50.00
Business Improvement Area	\$50.00	N	\$50.00
Multi-Family	\$650.00	N	\$650.00
Non-Residential	\$650.00	N	\$650.00
Machinery & Equipment	\$650.00	N	\$650.00
Bylaw Enforcement Services			
Administrative services not specified (assessed on an individual case by case basis)	Minimum \$52.50 per hour or portion thereof	N	Minimum \$52.50 per hour or portion thereof
TRAVIS	\$25.00	Y	\$26.25
Special Permit for Dangerous Goods	\$105.00	N	\$105.00

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Bylaw Enforcement Services			
Animal License			
Dog License	\$55.00	N	\$55.00
Dog License (Spayed/Neutered)	\$30.00	N	\$30.00
Cat License	\$35.00	N	\$35.00
Cat License (Spayed/Neutered)	\$17.00	N	\$17.00
Nuisance Animal License	\$110.00	N	\$110.00
Vicious Animal License	\$525.00	N	\$525.00
Replacement License Tag	\$11.00	N	\$11.00
Impoundment Fees	\$26.25 per day	N	\$26.25 per day
Cat Trap Rental	\$10.50	N	\$10.50
Cat Trap Refundable Deposit	\$52.50	N	\$52.50
Request for Disposal of an Animal	\$158.00	N	\$158.00
Vehicle for Hire License and Permits			
Administration Fee	\$52.50	N	\$52.50
Chauffeur Permit	\$105.00	N	\$105.00
Chauffeur Permit Replacement	\$52.50	N	\$52.50
Dispatch License - Application and Renewal	\$210.00	N	\$210.00
Vehicle Permit - Includes one inspection	\$105.00 per vehicle	N	\$105.00 per vehicle
Vehicle for Hire Permit Transfer	\$52.25 per vehicle	N	\$52.25 per vehicle
Vehicle for Hire Re-inspection	\$52.50	N	\$52.50
Community Knowledge Campus			
Miscellaneous			
Security (per guard)	\$27.50 per hour	Y	\$28.88 per hour
Multiplex Aquatics and Wellness (Eastlink Centre)			
Drop-In Admissions			
Under 3 years	Free		Free
Child (Age 3 to 12)	\$5.71	Y	\$6.00
Youth (Age 13 to 17)	\$7.62	Y	\$8.00
Student (ID required)	\$7.62	Y	\$8.00
Adult (Age 18 to 59)	\$10.48	Y	\$11.00
Senior (Age 60+)	\$7.62	Y	\$8.00
Family	\$23.33	Y	\$24.50
Playcare (1 hour)	\$4.76	Y	\$5.00
Playcare (1.5 hours)	\$7.14	Y	\$7.50
Playcare (No-Show)	\$4.76	Y	\$5.00
Walking Track Special Program	\$1.90	Y	\$2.00
Group Rate (10+ people) 10% discount off Total *Conditions Apply*			

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Multiplex Aquatics and Wellness (Eastlink Centre)			
Memberships			
Child (Age 3 to 12)			
10 Punch Pass	\$51.43	Y	\$54.00
1 Month Pass	\$30.00	Y	\$31.50
1 Month Grande Access Pass	\$36.00	Y	\$37.80
Annual Membership, paid monthly	\$27.14	Y	\$28.50
Annual Grande Access Pass, paid monthly	\$32.57	Y	\$34.20
Annual Pre-Paid Pass	\$295.48	Y	\$310.25
Annual Grande Access Pre-Paid Pass	\$354.57	Y	\$372.30
Youth (Age 13 to 17)			
10 Punch Pass	\$68.57	Y	\$72.00
1 Month Pass	\$41.43	Y	\$43.50
1 Month Grande Access Pass	\$49.71	Y	\$52.20
Annual Membership, paid monthly	\$37.62	Y	\$39.50
Annual Grande Access Pass, paid monthly	\$45.14	Y	\$47.40
Annual Pre-Paid Pass	\$409.29	Y	\$429.75
Annual Grande Access Pre-Paid Pass	\$491.14	Y	\$515.70
Student (ID Required)			
10 Punch Pass	\$68.57	Y	\$72.00
1 Month Pass	\$41.43	Y	\$43.50
1 Month Grande Access Pass	\$49.71	Y	\$52.20
Annual Membership, paid monthly	\$37.62	Y	\$39.50
Annual Grande Access Pass, paid monthly	\$45.14	Y	\$47.40
Annual Pre-Paid Pass	\$409.29	Y	\$429.75
Annual Grande Access Pre-Paid Pass	\$491.14	Y	\$515.70
Adult (Age 18 to 59)			
10 Punch Pass	\$94.29	Y	\$99.00
1 Month Pass	\$63.81	Y	\$67.00
1 Month Grande Access Pass	\$76.57	Y	\$80.40
Annual Membership, paid monthly	\$57.86	Y	\$60.75
Annual Grande Access Pass, paid monthly	\$69.43	Y	\$72.90
Annual Pre-Paid Pass	\$631.19	Y	\$662.75
Annual Grande Access Pre-Paid Pass	\$757.43	Y	\$795.30
Senior (Age 60+)			
10 Punch Pass	\$68.57	Y	\$72.00
1 Month Pass	\$41.43	Y	\$43.50
1 Month Grande Access Pass	\$49.71	Y	\$52.20
Annual Membership, paid monthly	\$37.62	Y	\$39.50
Annual Grande Access Pass, paid monthly	\$45.14	Y	\$47.40
Annual Pre-Paid Pass	\$409.29	Y	\$429.75
Annual Grande Access Pre-Paid Pass	\$491.14	Y	\$515.70

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Multiplex Aquatics and Wellness (Eastlink Centre)			
Memberships			
Family			
10 Punch Pass	\$210.00	Y	\$220.50
1 Month Pass	\$127.38	Y	\$133.75
1 Month Grande Access Pass	\$152.86	Y	\$160.50
Annual Membership, paid monthly	\$115.71	Y	\$121.50
Annual Grande Access Pass, paid monthly	\$138.86	Y	\$145.80
Annual Pre-Paid Pass	\$1,262.38	Y	\$1,325.50
Annual Grande Access Pre-Paid Pass	\$1,514.86	Y	\$1,590.60
Pool Rental - (All rental rates double for Statutory Holidays)			
Sport Partner - 25m Lane	\$16.95 per hour	Y	\$17.80 per hour
Sport Partner - 50m Lane	\$24.40 per hour	Y	\$25.62 per hour
Non Profit - 25m Lane	\$22.90 per hour	Y	\$24.05 per hour
Non Profit - 50m Lane	\$46.80 per hour	Y	\$49.14 per hour
Profit - 25m Lane	\$30.90 per hour	Y	\$32.45 per hour
Profit - 50m Lane	\$53.25 per hour	Y	\$55.91 per hour
Flowrider (private rental)	\$102.00 per hour	Y	\$107.10 per hour
Program Rates			
City Schools - Lessons (in accordance with SCORES Agreement)	Staff Costs only	Y	Staff Costs, plus GST
Other Schools - Lessons (does not include additional Instructors)	\$240.65 per day	Y	\$252.68 per day
Swim Lessons (curriculum based)	\$69.00 per lesson set	N	\$69.00 per lesson set
Private Swim Lessons	\$210.00 per lesson set	N	\$210.00 per lesson set
Junior Lifeguard Club	\$209.52 per season	Y	\$220.00 per season
Lifeguard Certification Courses (curriculum based)	\$183.81-\$519.05 per course	Y	\$193.00-\$545.00 per course
Practice Physical Abilities Requirement Evaluation (PARE)	\$40.00 per test	Y	\$42.00 per test
PARE Test	\$140.00 per test	Y	\$147.00 per test
Fitness Programs	\$90.00-\$215.00 per program	Y	\$94.50-\$225.75 per program
Room Rental - (All rental rates double for Statutory Holidays)			
Fitness/Multipurpose Room - Sport Partner	\$80.40 per hour	Y	\$84.42 per hour
Fitness/Multipurpose Room - Non-Profit	\$100.60 per hour	Y	\$105.63 per hour
Fitness/Multipurpose Room - Profit	\$120.80 per hour	Y	\$126.84 per hour
Fitness/Multipurpose Room (½ Room) - Sport Partner	\$60.00 per hour	Y	\$63.00 per hour
Fitness/Multipurpose Room (½ Room) - Non-Profit	\$70.30 per hour	Y	\$73.82 per hour
Fitness/Multipurpose Room (½ Room) - Profit	\$80.40 per hour	Y	\$84.42 per hour

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Multiplex Aquatics and Wellness (Eastlink Centre)			
Room Rental - (All rental rates double for Statutory Holidays)			
Fitness Studio - Sport Partner	\$80.40 per hour	Y	\$84.42 per hour
Fitness Studio - Non-Profit	\$80.40 per hour	Y	\$84.52 per hour
Fitness Studio - Profit	\$120.00 per hour	Y	\$126.00 per hour
West Multipurpose Room - Sport Partner	\$40.40 per hour	Y	\$42.42 per hour
West Multipurpose Room - Non-Profit	\$60.60 per hour	Y	\$63.63 per hour
West Multipurpose Room - Profit	\$80.80 per hour	Y	\$84.84 per hour
East Multipurpose Room - Sport Partner	\$28.60 per hour	Y	\$30.03 per hour
East Multipurpose Room - Non-Profit	\$48.60 per hour	Y	\$51.03 per hour
East Multipurpose Room - Profit	\$68.60 per hour	Y	\$72.03 per hour
Equipment Rate	\$47.62	Y	\$50.00
Cooking Classroom - Sport Partner	\$28.60 per hour	Y	\$30.03 per hour
Cooking Classroom - Non-Profit	\$48.60 per hour	Y	\$51.03 per hour
Cooking Classroom - Profit	\$68.60 per hour	Y	\$72.03 per hour
Meeting Room/Classroom (on deck) - Sport Partner	\$28.60 per hour	Y	\$30.03 per hour
Meeting Room/Classroom (on deck) - Non-Profit	\$48.60 per hour	Y	\$51.03 per hour
Meeting Room/Classroom (on deck) - Profit	\$68.80 per hour	Y	\$72.03 per hour
Meeting Room/Timing Room (on deck) - Sport Partner	\$20.00 per hour	Y	\$21.00 per hour
Meeting Room/Timing Room (on deck) - Non-Profit	\$30.00 per hour	Y	\$31.50 per hour
Meeting Room/Timing Room (on deck) - Profit	\$40.00 per hour	Y	\$42.00 per hour
Large Meeting Room - Sport Partner/Community Partner	\$24.28 per hour	Y	\$25.49 per hour
Large Meeting Room - Non-Profit	\$41.25 per hour	Y	\$43.31 per hour
Large Meeting Room - Profit	\$58.22 per hour	Y	\$61.13 per hour
The Strip (Fieldhouse) - Sport Partner	\$17.75 per hour	Y	\$18.64 per hour
The Strip (Fieldhouse) - Non-Profit	\$24.20 per hour	Y	\$25.41 per hour
The Strip (Fieldhouse) - Profit	\$32.35 per hour	Y	\$33.97 per hour
Fieldhouse (½ service) - Sport Partner	\$61.45 per hour	Y	\$64.52 per hour
Fieldhouse (½ service) - Non-Profit	\$92.20 per hour	Y	\$96.81 per hour
Fieldhouse (½ service) - Profit	\$122.90 per hour	Y	\$129.05 per hour
Fieldhouse (¼ service) - Sport Partner	\$30.70 per hour	Y	\$32.24 per hour
Fieldhouse (¼ service) - Non-Profit	\$46.05 per hour	Y	\$48.35 per hour
Fieldhouse (¼ service) - Profit	\$61.45 per hour	Y	\$64.52 per hour
Fieldhouse locker/dressing rooms	\$25.00 per day	Y	\$26.25 per day
Fieldhouse (½ service) - Full Day - Sport Partner	\$737.37 per day	Y	\$774.24 per day
Fieldhouse (½ service) - Full Day - Non-Profit	\$1,106.40 per day	Y	\$1,161.72 per day
Fieldhouse (½ service) - Full Day - Profit	\$1,474.86 per day	Y	\$1,548.60 per day
Fieldhouse (¼ service) - Full Day - Sport Partner	\$368.46 per day	Y	\$386.88 per day
Fieldhouse (¼ service) - Full Day - Non-Profit	\$552.57 per day	Y	\$580.20 per day
Fieldhouse (¼ service) - Full Day - Profit	\$737.37 per day	Y	\$774.24 per day

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Multiplex Aquatics and Wellness (Eastlink Centre)			
Room Rental - (All rental rates double for Statutory Holidays)			
Running Track/Lane - Sport Partner	\$19.25 per hour	Y	\$20.21 per hour
Running Track/Lane - Non-Profit	\$28.90 per hour	Y	\$30.35 per hour
Running Track/Lane - Profit	\$38.45 per hour	Y	\$40.37 per hour
North Concourse - Sport Partner	Free		Free
North Concourse - Non-Profit	\$117.56 per hour	Y	\$123.44 per hour
North Concourse - Profit	\$235.12 per hour	Y	\$246.88 per hour
South Concourse (Synrgy180™, Turf, Combat Corner) - Sport Partner	Free		Free
South Concourse (Synrgy180™, Turf, Combat Corner) - Non-Profit	\$200.00 per hour	Y	\$210.00 per hour
South Concourse (Synrgy180™, Turf, Combat Corner) - Profit	\$400.00 per hour	Y	\$420.00 per hour
Squash, Racquetball and Wallyball			
Indoor Courts	\$25.00 per hour	Y	\$26.25 per hour
Indoor Courts (for 12+ hours per court)	\$300.00 per day	Y	\$315.00 per day
Community Kiosk			
Non-Profit	Free		Free
Profit	\$31.60 per hour	Y	\$33.18 per hour
Profit	\$126.60 per day	Y	\$132.93 per day
Bleacher Rental			
Non-Profit	\$24.55 per set/per day	Y	\$25.78 per set/per day
Profit	\$47.00 per set/per day	Y	\$49.35 per set/per day
Outdoor Pool			
Drop-In Admissions			
Under 3 years	Free		Free
Child (Age 3 to 12)	\$4.29	Y	\$4.50
Youth (Age 13 to 17)	\$6.19	Y	\$6.50
Student (ID required)	\$6.19	Y	\$6.50
Adult (Age 18 to 59)	\$8.10	Y	\$8.51
Senior (Age 60+)	\$6.19	Y	\$6.50
Family	\$20.95	Y	\$22.00
Group Rate (10+ people) 10% discount off Total *Conditions Apply*			
Shared Space - City Schools (in accordance with SCORES Agreement)	Group Rate as above to a maximum of \$244.00	Y	\$256.20

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Outdoor Pool			
Drop-In Admissions			
Shared Space - Other Schools/Non Profit Community Groups	Group Rate as above to a maximum of \$333.33	Y	\$350.00
Shared Space - Profit	Group Rate as above to a maximum of \$532.48	Y	\$550.10
Memberships 10 Punch Pass			
Under 3 years	Free		Free
Child (Age 3 to 12)	\$38.62	Y	\$40.55
Youth (Age 13 to 17)	\$55.71	Y	\$58.50
Student (ID required)	\$55.71	Y	\$58.50
Adult (Age 18 to 59)	\$72.90	Y	\$76.55
Senior (Age 60+)	\$55.71	Y	\$58.50
Family	\$188.57	Y	\$198.00
Pool Rental			
Whole Pool (Sport Partner)	\$244.00 per hour	Y	\$256.20 per hour
Whole Pool (Non-Profit)	\$333.33 per hour	Y	\$350.00 per hour
Whole Pool (Profit)	\$532.48 per hour	Y	\$550.10 per hour
Whole Pool (Private-up to 260 Swimmers)	\$468.00 per hour	Y	\$491.40 per hour
Twin Ice Arenas			
Drop-In Admissions			
Under 3 years	Free		Free
Child (Age 3 to 12)	\$4.86	Y	\$5.10
Youth (Age 13 to 17)	\$6.10	Y	\$6.41
Student (ID Required)	\$6.10	Y	\$6.41
Adult (Age 18 to 59)	\$7.52	Y	\$7.90
Senior (Age 60+)	\$6.10	Y	\$6.41
Family	\$18.00	Y	\$18.90
Group Rate (10+ people) 10% discount off Total *Conditions Apply*			
5 Punch Pass			
Child (Age 3 to 12)	\$21.86	Y	\$22.95
Youth (Age 13 to 17)	\$27.33	Y	\$28.70
Student (ID Required)	\$27.33	Y	\$28.70
Adult (Age 18 to 59)	\$33.90	Y	\$35.60
Senior (Age 60+)	\$27.33	Y	\$28.70
Family	\$80.86	Y	\$84.90

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Twin Ice Arenas			
Figure Skating Punch card (10 punches)	\$171.43	Y	\$180.00
Figure Skating Drop in Program	\$19.05	Y	\$20.00
Skate Rental Youth (Age 17 and under)	\$3.00	Y	\$3.15
Skate Rental Adult (Age 18+)	\$6.00	Y	\$6.30
Skate Sharpening	\$6.00	Y	\$6.30
Ice Rental			
Group, Adult (Age 18+) Prime Time	\$216.34 per hour	Y	\$227.16 per hour
Group, Adult (Age 18+) Non-Prime	\$134.95 per hour	Y	\$141.70 per hour
Group, Youth (Age 17 and under) Non-Prime (in accordance with SCORES Agreement)	\$81.90 per hour	Y	\$86.00 per hour
Group, Non-Adult (April 1 each year)	\$134.95 per hour	Y	\$141.70 per hour
Group, Junior Hockey A & B (April 1 each year)	\$168.30 per hour	Y	\$176.72 per hour
Ice Rental - Sell Off Ice Times			
Group, Adult (Age 18+) Prime Time	\$173.07 per hour	Y	\$181.72 per hour
Group, Adult (Age 18+) Non-Prime	\$107.95 per hour	Y	\$113.35 per hour
Statutory Holidays			
Adult (Age 18+) Prime Time	\$432.69 per hour	Y	\$454.32 per hour
Junior Hockey A & B	\$353.44 per hour	Y	\$371.11 per hour
Non-Prime & Youth (Age 17 and under)	\$269.90 per hour	Y	\$282.39 per hour
Locker/dressing room	\$25.00 per day	Y	\$26.25 per day
Drop-In (5 people or less)	\$66.80 per hour	Y	\$70.14 per hour
Drop-In (6 people or more)	\$66.80 per hour + \$10.00 per person (to a maximum of non-adult rate)	Y	\$70.14 per hour + \$10.50 per person (to a maximum of non-adult rate)
City Schools (in accordance with SCORES Agreement)	Staff Costs only	Y	Staff Costs, plus GST
Other Schools	\$134.95 per hour	Y	\$141.70 per hour
All Groups (May-August)	\$134.95 per hour	Y	\$141.70 per hour
Arena - No Ice			
Youth (Age 17 and under)	\$81.90 per hour	Y	\$86.00 per hour
Junior A & B	\$86.10 per hour	Y	\$90.41 per hour
Adult (Age 18+)	\$90.30 per hour	Y	\$94.82 per hour
Speed Skating Oval			
Snow Removal	\$75.00 per removal	Y	\$78.75 per removal
Lights	\$50.00 per hour	Y	\$52.50 per hour
Meeting Room Rentals			
Sport Partner			
Large meeting room (full room)	\$40.02 per hour	Y	\$42.02 per hour
Large meeting room (half room)	\$20.01 per hour	Y	\$21.01 per hour

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Twin Ice Arenas			
Meeting Room Rentals			
Sport Partner			
Small meeting room	\$20.01 per hour	Y	\$21.01 per hour
Small or Large meeting room (half room)	\$114.04 per day	Y	\$119.74 per day
Large meeting room (full room)	\$228.08 per day	Y	\$239.48 per day
Non-Profit			
Large meeting room (full room)	\$76.30 per hour	Y	\$80.12 per hour
Large meeting room (half room)	\$38.15 per hour	Y	\$40.06 per hour
Small meeting room	\$38.15 per hour	Y	\$40.06 per hour
Small or Large meeting room (half room)	\$219.30 per day	Y	\$230.27 per day
Large meeting room (full room)	\$438.60 per day	Y	\$460.54 per day
Profit			
Large meeting room (full room)	\$90.90 per hour	Y	\$95.44 per hour
Large meeting room (half room)	\$45.45 per hour	Y	\$47.72 per hour
Small meeting room	\$45.45 per hour	Y	\$47.72 per hour
Small or Large meeting room (half room)	\$260.10 per day	Y	\$273.11 per day
Large meeting room (full room)	\$520.20 per day	Y	\$546.22 per day
Meeting Room Rentals			
Hockey Legends Lounge Un-Licensed	\$40.05 per hour	Y	\$42.05 per hour
Hockey Legends Lounge Un-Licensed	\$229.60 per day	Y	\$241.08 per day
Hockey Legends Lounge Licensed	\$60.05 per hour	Y	\$63.05 per hour
Hockey Legends Lounge Licensed	\$360.70 per day	Y	\$378.74 per day
Synthetic Turf and Grandstands			
Field Rental			
Full Field - Sport Partner	\$55.00 per hour	Y	\$57.75 per hour
Full Field - Non-Profit	\$65.00 per hour	Y	\$68.25 per hour
Full Field - Profit	\$75.00 per hour	Y	\$78.75 per hour
Half Field - Sport Partner	\$27.50 per hour	Y	\$28.88 per hour
Half Field - Non-Profit	\$32.50 per hour	Y	\$34.13 per hour
Half Field - Profit	\$37.50 per hour	Y	\$39.38 per hour
Grandstand Rental			
Grandstand meeting room	\$25.00 per hour	Y	\$26.25 per hour
Grandstand meeting room	\$125.00 per day	Y	\$131.25 per day
Locker/dressing rooms	\$25.00 per day	Y	\$26.25 per day
Referee room	\$25.00 per day	Y	\$26.25 per day
Media room	\$25.00 per day	Y	\$26.25 per day
Concourse (included with field rental and grandstand rental)	\$200.00 per day	Y	\$210.00 per day
Snow Removal	\$600.00 per removal	Y	\$630.00 per removal

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Twin Ice Arenas			
Grandstand Rental			
Lights	\$50.00 per hour	Y	\$52.50 per hour
Security After Hours Open & Closing Fee	\$25.00 per booking		\$26.25 per booking
Cleaning/Grounds Maintenance Charge	\$75.00 per event	Y	\$78.75 per event
Custodial Staff (per person)	\$37.00 per hour	Y	\$38.85 per hour
Community Services - Miscellaneous			
Music Licensing - Entandem	As per applicable Tariffs	Y	As per applicable Tariffs, plus GST
Lawn Bowling BBQ Rental	\$10.00 per booking	Y	\$10.50 per booking
Special Event (with liquor) Clean Up	\$50.00 per day	Y	\$52.50 per day
Community Social Development			
Home Support (Based on Client Monthly Income)			
Up to \$900.00	\$8.00 per hour	N	\$8.00 per hour
\$901.00 to \$1,000.00	\$10.00 per hour	N	\$10.00 per hour
\$1,001.00 to \$1,200.00	\$10.50-\$11.00 per hour	N	\$10.50-\$11.00 per hour
\$1,201.00 to \$1,500.00	\$11.50 per hour	N	\$11.50 per hour
\$1,501.00 to \$1,800.00	\$12.00 per hour	N	\$12.00 per hour
\$1,801.00 to \$2,000.00	\$12.50 per hour	N	\$12.50 per hour
\$2,001.00 to \$2,300.00	\$13.00 per hour	N	\$13.00 per hour
\$2,301.00 to \$2,700.00	\$13.50 per hour	N	\$13.50 per hour
\$2,701.00 to \$3,000.00	\$14.00 per hour	N	\$14.00 per hour
\$3,001.00 to \$3,300.00	\$14.50 per hour	N	\$14.50 per hour
\$3,301.00 to \$3,500.00	\$15.00 per hour	N	\$15.00 per hour
\$3,501.00 to \$4,000.00	\$16.00 per hour	N	\$16.00 per hour
\$4,001.00 to \$4,500.00	\$17.00 per hour	N	\$17.00 per hour
\$4,501.00 to \$5,000.00	\$18.00 per hour	N	\$18.00 per hour
\$5,001.00 to \$5,500.00	\$19.00 per hour	N	\$19.00 per hour
\$5,501.00 to \$6,000.00	\$20.00 per hour	N	\$20.00 per hour
\$6,001.00 to \$7,000.00	\$24.00 per hour	N	\$24.00 per hour
Over \$7,000.00	\$29.00 per hour	N	\$29.00 per hour
Transportation	\$18.00 Flat rate	N	\$18.00 Flat rate
Low Income Transit Program			
Bus Passes are sold at 50% Off Regular Cost			
<u>Adult (Age 18 to 59) Monthly Pass – Regular</u>	<u>\$69.00</u>	<u>N</u>	<u>\$69.00</u>
<u>Adult (Age 18 to 59) Monthly Pass – 50% Off</u>	<u>\$34.50</u>	<u>N</u>	<u>\$34.50</u>
<u>NWP Student Monthly Pass – Regular</u>	<u>\$54.00</u>	<u>N</u>	<u>\$54.00</u>
<u>Youth (Age 6 to 17) & NWP Student Monthly Pass – 50% Off</u>	<u>\$27.00</u>	<u>N</u>	<u>\$27.00</u>

Senior (Age 60+) Monthly Pass – Regular	\$39.00	N	\$39.00
Senior (Age 60+) Monthly Pass – 50% Off	\$19.50	N	\$19.50
Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Low Income Transit Program			
Bus Passes at Regular Rate			
Adult (Age 18 to 59) Monthly Pass	\$69.00	N	\$69.00
Youth (Age 6 to 17) & NWP Student Monthly Pass	\$54.00	N	\$54.00
Senior (Age 60+) Monthly Pass	\$39.00	N	\$39.00
Child/Youth (Age 5/17 and under) Monthly Pass	Free		Free
School Monthly Pass	\$30.00	N	\$30.00
SUPERPASS – 10 Rides			
Adult (Age 18 to 59)	\$22.00	N	\$22.00
Youth (Age 6 to 17) & NWP Student	\$17.00	N	\$17.00
Senior (Age 60+)	\$17.00	N	\$17.00
Child (Age 5 and under)	Free		Free
SUPERPASS – 20 Rides			
Adult (Age 18 to 59)	\$44.00	N	\$44.00
Youth (Age 6 to 17) & NWP Student	\$34.00	N	\$34.00
Senior (Age 60+)	\$34.00	N	\$34.00
Child (Age 5 and under)	Free		Free
SUPERPASS – 30 Rides			
Adult (Age 18 to 59)	\$66.00	N	\$66.00
Youth (Age 6 to 17) & NWP Student	\$51.00	N	\$51.00
Senior (Age 60+)	\$51.00	N	\$51.00
Child (Age 5 and under)	Free		Free
Dave Barr Community Centre			
Ice Rentals			
Group, Adult (Age 18+) Prime Time	\$216.34 per hour	Y	\$227.16 per hour
Group, Adult (Age 18+) Non-Prime	\$134.95 per hour	Y	\$141.70 per hour
Group, Youth (Age 17 and under) Non-Prime (in accordance with SCORES Agreement)	\$81.90 per hour	Y	\$86.00 per hour
Group, Non-Adult (April 1 each year)	\$134.95 per hour	Y	\$141.70 per hour
Group, Junior Hockey A & B (April 1 each year)	\$168.30 per hour	Y	\$177.72 per hour
Ice Rentals - Sell Off Ice Time			

Group, Adult (Age 18+) Prime Time	\$173.07 per hour	Y	\$181.72 per hour
Group, Adult (Age 18+) Non-Prime	\$107.95 per hour	Y	\$113.35 per hour
Statutory Holidays			
Adult (Age 18+) Prime Time	\$432.69 per hour	Y	\$454.32 per hour
Junior Hockey A & B	\$353.44 per hour	Y	\$371.11 per hour
Non-Prime & Youth (Age 17 and under)	\$269.90 per hour	Y	\$283.39 per hour

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Dave Barr Community Centre			
Statutory Holidays			
Drop-In (5 people or less)	\$66.80 per hour	Y	\$70.14 per hour
Drop-In (6 people or more)	\$66.80 per hour + \$10.00 per person (to a maximum of non-adult rate)	Y	\$70.14 per hour + \$10.50 per person (to a maximum of non-adult rate)
City Schools (in accordance with SCORES Agreement)	Staff Costs only	Y	Staff Costs, plus GST
Other Schools	\$134.95 per hour	Y	\$141.70 per hour
All Groups (May-August)	\$134.95 per hour	Y	\$141.70 per hour
Arena - No Ice (Community Sport Event)			
Youth (Age 17 and under)	\$81.90 per hour	Y	\$86.00 per hour
Junior A & B	\$86.10 per hour	Y	\$90.41 per hour
Adult (Age 18+)	\$90.30 per hour	Y	\$94.82 per hour
Drop-In Admission for Spring/Summer Programs	\$5.00 per person	Y	\$5.25 per person
10 Punch Pass	\$45.00	Y	\$47.25
Dry Floor Space Rental			
Non Profit			
Rental	\$1,000.00 per half day	Y	\$1,050.00 per half day
Rental	\$1,200.00 per day	Y	\$1,260.00 per day
Profit			
Rental	\$1,200.00 per half day	Y	\$1,260.00 per half day
Rental	\$1,500.00 per day	Y	\$1,575.00 per day
Miscellaneous			
Locker/dressing rooms	\$25.00 per day	Y	\$26.25 per day
Custodial Staff (per person)	\$37.00 per hour	Y	\$38.85 per hour
Security (per guard)	\$27.50 per hour	Y	\$28.88 per hour
Event Host/Guest Services (per person) *required for all events held outside of business hours	\$27.50 per hour	Y	\$28.88 per hour
Banquet Chair	\$1.00 per chair	Y	\$1.05 per chair
8' x 3' Rectangle Table	\$10.00 per table	Y	\$10.50 per table
Audio	\$85.00 per event	Y	\$89.25 per event
Pipe & Drape	\$4.25 per foot	Y	\$4.46 per foot
Bike Barricades	\$8.00 each	Y	\$8.40 each

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Engineering Services			
Servicing Agreements			
Servicing Agreements	\$5,000.00 or \$500 per gross ha - whichever is greater	N	\$5,000.00 or \$500 per gross ha - whichever is greater
Servicing Agreement Amendments and Infrastructure Agreements	\$2,000.00	N	\$2,000.00
Servicing Agreement - Re-inspection	\$100.00 per hour (Minimum 1 hour)	N	\$100.00 per hour (Minimum 1 hour)
Storm Basins			
Woody Channel Storm Basin	Fee per Ha of development, based on Woody Channel as-built cost	N	Fee per Ha of development, based on Woody Channel as-built cost
Industrial (North)	\$3,675.09/ha	N	\$3,675.09/ha
Cobblestone, Creekside, Riverstone (West)	\$3,102.78/ha	N	\$3,102.78/ha
Cobblestone East, Riverstone (West)	\$2,660.61/ha	N	\$2,660.61/ha
Eagle Estates (If Density Increases), Countryside North	\$3,965.21/ha	N	\$3,965.21/ha
Industrial (South)	\$1,937.06/ha	N	\$1,937.06/ha
Signature Falls	\$5,423.24/ha	N	\$5,423.24/ha
Utility Alignment Permits			
Category I - (less than 50 m with limited circulation)	Municipal Access Agreement or \$700.00	N	Municipal Access Agreement or \$700.00
Category II - (less than 50 m with full circulation)	Municipal Access Agreement or \$1,400.00	N	Municipal Access Agreement or \$1,400.00
Category III - (greater than 50 m with full circulation)	Municipal Access Agreement or \$1,900.00 plus \$3.00 per metre	N	Municipal Access Agreement or \$1,900.00 plus \$3.00 per metre
Connection Permits/Agreements			
Driveway Construction	\$500.00	N	\$500.00
Storm Service Connection	\$500.00	N	\$500.00
Excavation	\$100.00	N	\$100.00
Barricade	Free		Free
Pavement Degradation			
Age of Street in years since last paved as determined by the City	Fee Per Square Metre of Excavation (Calculations will be made using a minimum width of 1 metre)	N	Fee Per Square Metre of Excavation (Calculations will be made using a minimum width of 1 metre)

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Engineering Services			
Pavement Degradation			
0-5 Years	\$70.00	N	\$70.00
6-10 Years	\$50.00	N	\$50.00
11-15 Years	\$40.00	N	\$40.00
16-20 Years	\$30.00	N	\$30.00
21 Years or greater	\$20.00	N	\$20.00
Miscellaneous			
File Searches	\$50.00 per 30 minutes (\$50.00 minimum)	N	\$50.00 per 30 minutes (\$50.00 minimum)
Document Purchase (Available online for no charge)	\$1.00 per page or \$20.00 + \$6.00 per plot page	Y	\$1.00 per page or \$20.00 + \$6.00 per plot page, plus GST
Lot Grading Permits			
Residential (single detached)	\$80.00	N	\$80.00
Residential (semi-detached/duplex)	\$80.00	N	\$80.00
Commercial/Industrial/Institutional	\$220.00/ha (\$220.00 minimum \$1,100.00 maximum)	N	\$220.00/ha (\$220.00 minimum, \$1,100.00 maximum)
Environmental Services			
Composting with worms	\$20.00 per class	Y	\$21.00 per class
Environmental Response	Actual Cost	Y	Actual Cost, plus GST
Events and Entertainment			
Bonnetts Energy Centre			
Box Office			
Postage (basic Canada Post letter)	\$3.00 per order	Y	\$3.15 per order
Postage (U.S. orders)	\$4.00 per order	Y	\$4.20 per order
Will Call	\$2.00 per order	Y	\$2.10 per order
Order Charge (in-person & over the phone)	Waive online fee		Waive online fee
Facility Charge (all tickets except Storm Hockey)	5% of ticket price, maximum of \$2.50 per ticket	Y	5% of ticket price, maximum of \$2.50 per ticket, plus GST
Facility Charge (Storm Hockey)	\$1.00 per ticket	Y	\$1.05 per ticket
Service Charge	10%-12% of ticket price	Y	10%-12% of ticket price, plus GST
Set-up	\$75.00 per event	Y	\$78.75 per event
Ad Recovery	\$40.00 per event	Y	\$42.00 per event
E-Blast	\$100.00 per event	Y	\$105.00 per event
Graphic	\$40.00 per event	Y	\$42.00 per event

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Events and Entertainment			
Bonnetts Energy Centre			
Ice Rental			
Group, Adult (Age 18+) Prime Time	\$216.34 per hour	Y	\$227.16 per hour
Group, Adult (Age 18+) Non-Prime	\$134.95 per hour	Y	\$141.70 per hour
Group, Youth (Age 17 and under) Non-Prime (in accordance with SCORES Agreement)	\$81.90 per hour	Y	\$86.00 per hour
Group, Non-Adult (April 1 each year)	\$134.95 per hour	Y	\$141.70 per hour
Group, Junior Hockey A & B (April 1 each year)	\$168.30 per hour	Y	\$176.72 per hour
Ice Rental - Sell Off Ice Time			
Group, Adult (Age 18+) Prime Time	\$173.07 per hour	Y	\$181.72 per hour
Group, Adult (Age 18+) Non-Prime	\$107.95 per hour	Y	\$113.35 per hour
Statutory Holidays			
Adult (Age 18+) Prime Time	\$432.69 per hour	Y	\$454.32 per hour
Junior Hockey A & B	\$353.44 per hour	Y	\$371.11 per hour
Non-Prime & Youth (Age 17 and under)	\$269.90 per hour	Y	\$283.39 per hour
Drop-In (5 people or less)	\$66.80 per hour	Y	\$70.14 per hour
Drop-In (6 people or more)	\$66.80 per hour + \$10.00 per person (to a maximum of non-adult rate)	Y	\$70.14 per hour + \$10.50 per person (to a maximum of non-adult rate)
City Schools (in accordance with SCORES Agreement)	Staff Costs Only	Y	Staff Costs, plus GST
Other Schools	\$134.95 per hour	Y	\$141.70 per hour
All Groups (May-August)	\$134.95 per hour	Y	\$141.70 per hour
Arena - No Ice (Community Sport Event)			
Youth (Age 17 and under)	\$81.90 per hour	Y	\$86.00 per hour
Junior A & B	\$86.10 per hour	Y	\$90.41 per hour
Adult (Age 18+)	\$90.30 per hour	Y	\$94.82 per hour
Montrose Cultural Centre			
Teresa Sargent Hall			
Rental	\$110.00 per hour (minimum 2 hour rental)	Y	\$115.50 per hour (minimum 2 hour rental)
Non-Profit			
Rental	\$485.00 per half day	Y	\$509.25 per half day
Rental	\$665.00 per day	Y	\$698.25 per day
Profit			
Rental	\$585.00 per half day	Y	\$614.25 per half day
Rental	\$765.00 per day	Y	\$803.25 per day

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Montrose Cultural Centre			
Mamawe Concourse			
Non-Profit	\$358.00 per day	Y	\$404.25 per day
Profit	\$485.00 per day	Y	\$509.25 per day
Mamawe Patio (included with Teresa Sargent Hall or Mamawe Concourse Rental)	\$200.00 per day	Y	\$210.00 per day
Montrose Cultural Centre Green Space			
Non-Profit	\$358.00 per day	Y	\$404.25 per day
Profit	\$485.00 per day	Y	\$509.25 per day
Miscellaneous			
Cleaning/Ground Maintenance Charge	\$75.00 per event	Y	\$78.75 per event
Custodial Staff (per person)	\$37.00 per hour	Y	\$38.85 per hour
Security (per guard)	\$27.50 per hour	Y	\$28.88 per hour
Event Host/Guest Services (per person) *required for all events held outside of business hours	\$27.50 per hour	Y	\$28.88 per hour
220 Amp Power	\$1.05 per amp	Y	\$1.10 per amp
60" Round Table	\$15.00 per table	Y	\$15.75 per table
8' x 3' Rectangle Table	\$10.00 per table	Y	\$10.50 per table
Banquet Chair	\$1.00 per chair	Y	\$1.05 per chair
Stage riser (5 pieces maximum)	\$25.00 per piece	Y	\$26.25 per piece
Audio	\$125.00 per event	Y	\$131.25 per event
Multimedia Projector	\$30.00 per event	Y	\$31.50 per event
Pipe & Drape	\$4.25 per foot	Y	\$4.46 per foot
Finance			
Interest charge on overdue general accounts	1.5% per month	N	1.5% per month
Non-Sufficient Funds (NSF) charge	\$50.00	N	\$50.00
Fire Department			
Fire Inspection Services			
Occupancy Load Certificate Approval/Calculation	\$125.00	Y	\$131.25
Occupancy Load Certificate Replacement Fee	\$60.00	Y	\$63.00
QMP non-compliance - first (1 st) Inspection	\$300.00	Y	\$315.00
QMP non-compliance - second (2 nd) Inspection	\$600.00	Y	\$630.00
QMP non-compliance - third (3 rd) Inspection	\$1,000.00	Y	\$1,050.00
Non-QMP and/or After Hours Inspection	\$225.00	Y	\$236.25
File Search/Summary Report	\$125.00 per address, per hour or portion thereof	N	\$125.00 per address, per hour or portion thereof

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Fire Department			
Fire Inspection Services			
Costs related to the Fire Inspection/Investigation	\$125.00 per Member, per hour or portion thereof	Y	\$131.25 per Member, per hour or portion thereof
Safety Codes Officer - Fire for Standby	\$125.00 per hour or portion thereof	Y	\$131.25 per hour or portion thereof
Fireworks Permit			
Permits related to Display Fireworks and Pyrotechnic Special Effects:			
Permit for use of Display Fireworks*	\$100.00 per permit, per event	N	\$100.00 per permit, per event
Permit for the use of Pyrotechnic Special Effects*	\$200.00 per permit, per event	N	\$200.00 per permit, per event
Permits related to Consumer Fireworks:			
Permit to purchase Consumer Fireworks	\$40.00	N	\$40.00
Permit to display Consumer Fireworks*	\$20.00	N	\$20.00
Permit to sell Consumer Fireworks	\$150.00	N	\$150.00
* Non-Profit organizations will be exempt from the permit fee for the use of Display Fireworks and Pyrotechnic Special Effects			
Open Air Burning Permit			
Single event - not longer than twenty-four (24) hours	\$30.00	N	\$30.00
Multiple day event - more than twenty-four (24) hours	\$50.00 + \$5.00 per day	N	\$50.00 + \$5.00 per day
Recreational Open Burning Permit, per twelve (12) month period (includes residential fire pits and burn barrels)	\$10.00	N	\$10.00
Fire Rescue			
Fire Rescue Response to False Alarms:			
For the first (1 st) response related to malfunctioning Fire Safety Installations or other safety monitoring devices, at the same premises responded to during a twelve (12) month period	Free		Free
Second (2 nd) response to a False Alarm during a twelve (12) month period	\$300.00	N	\$300.00
Third (3 rd) response to a False Alarm during a twelve (12) month period	\$500.00	N	\$500.00
Fourth (4 th) and each subsequent response to a False Alarm during a twelve (12) month period	\$750.00	N	\$750.00
Security Alarm Response	\$500.00 per occurrence	N	\$500.00 per occurrence

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Fire Department			
Fire Rescue			
Engine, Tender, Rescue, Ladder	\$500.00 per Apparatus, per hour or portion thereof	N	\$500.00 per Apparatus, per hour or portion thereof
Cost related to operational staffing	\$125.00 per Member, per hour or portion thereof	N	\$125.00 per Member, per hour or portion thereof
Utility Vehicle, Squad, Brush Truck, Trailer, Fire Prevention Vehicle, Mobile Command Post, 4 x 4 Mobile Pump, and any other unspecified Apparatus	\$350.00 per Apparatus, per hour or portion thereof	N	\$350.00 per Apparatus, per hour or portion thereof
Responses to Motor Vehicle Collisions and Fires on Provincial Highway	Alberta Transportation Rate		Alberta Transportation Rate
Dangerous Goods Apparatus			
For the first hour or portion thereof, plus expenses, and a 15% handling charge for all materials and supplies	\$1,200.00 per Apparatus	N	\$1,200.00 per Apparatus
For each subsequent hour or portion thereof, plus expenses, and a 15% handling charge for all materials and supplies	\$700.00 per Apparatus	N	\$700.00 per Apparatus
Costs related to operational staffing	\$125.00 per Member, per hour or portion thereof	N	\$125.00 per Member, per hour or portion thereof
Costs related to dispatch, monitoring and response management	\$125.00 Per Member, per hour or portion thereof	N	\$125.00 Per Member, per hour or portion thereof
Fire Department Administration			
Request for the Administrative Service of a Member (including Witness Interviews)			
Plus: expenses	\$160.00 (2 hour minimum charge) per Member, per hour or portion thereof	Y	\$160.00 (2 hour minimum charge) per Member, per hour or portion thereof, plus GST
Plus: thereafter	\$90.00 per Member, per hour or portion thereof	Y	\$90.00 per Member, per hour or portion thereof, plus GST
Plus: actual expenses incurred	Actual cost	Y	Actual cost, plus GST

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Fire Department			
Reports			
Requested copies of Grande Prairie Fire Department Run Reports, Dangerous Goods Reports, or Patient Care Reports, related to a specific incident, including letters of summary, audio recordings, transcripts, and all services associated with providing the requested information:			
a) per report, for research and preparation	\$160.00 up to 2 hours	N	\$160.00 up to 2 hours
b) Plus: thereafter	\$90.00 per hour or portion thereof	N	\$90.00 per hour or portion thereof
Fleet			
External Agencies	\$138.00 per hour	Y	\$144.90 per hour
GIS			
Data Searches	\$25.00 per hour	Y	\$26.25 per hour
As-Built or other Construction Information	\$50.00 per hour	Y	\$52.50 per hour
Custom Drafting Work	\$50.00 per hour	Y	\$52.50 per hour
Materials			
Clear Film for Overlay			
a) Width of 36"	\$3.00 per linear foot	Y	\$3.15 per linear foot
b) Width of 60"	\$5.00 per linear foot	Y	\$5.25 per linear foot
Printing and Scanning			
Color Printing Plotting			
a) 36" x 48"	\$30.00	Y	\$31.50
b) 48" x 50"	\$30.00	Y	\$31.50
c) Custom Plotting	based on output and size	Y	based on output and size, plus GST
d) Scan to File, 11" x 17"	\$10.00	Y	\$10.50
Hard Copy Mapbooks			
Storm System	\$75.00	Y	\$78.75
Address Sheet	\$75.00	Y	\$78.75
48" x 52" Available Street Map (Urban Service Area)	\$30.00	Y	\$31.50
48" x 52" Maps			
a) Contour	\$35.00	Y	\$36.75
b) Development Phase	\$35.00	Y	\$36.75
c) Land Use Bylaw Map (Zoning)	\$35.00	Y	\$36.75
d) Neighbourhood Names	\$35.00	Y	\$36.75

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
GIS			
48" x 52" Maps			
e) Street Map with Rural Service Area	\$35.00	Y	\$36.75
f) Traffic Bylaw - Truck Routes	\$35.00	Y	\$36.75
g) Traffic Bylaw - Speed Limits	\$35.00	Y	\$36.75
h) Traffic Bylaw - Dangerous Goods Routes	\$35.00	Y	\$36.75
Ortho Photo			
a) 36" x 38"	\$100.00	Y	\$105.00
b) 36" x 48"	\$100.00	Y	\$105.00
c) 48" x 52"	\$150.00	Y	\$157.00
Digital Data			
PDF of any single hard copy map sheet available above	\$50.00	Y	\$52.50
Other Miscellaneous Digital Data			
As-Built Records - Hard copy (standard sheet size 2 ft x 3 ft)	\$1.00 per square foot, plus one time \$26.50 data search fee	Y	\$1.00 per square foot, plus one time \$26.50 data search fee, plus GST
As-Built Records - PDF Digital Sheet Copy	\$6.00 per sheet, plus one time \$26.50 data search fee	Y	\$6.00 per sheet, plus one time \$26.50 data search fee, plus GST
Inspection Services			
Commercial Permits			
Permits are Subject to Safety Code Levy (SCL) as determined by the Safety Codes Council			
Commercial Building Permit (HVAC included)			
Commercial, Industrial, Institutional, Multi-Family Additions, Alternations, Re-Construction Swimming Pools Above or Below Grade	\$8.00/\$1,000.00 C.C. to a minimum of \$100.00	N	\$8.00/\$1,000.00 C.C. to a minimum of \$100.00
Occupancy Certificate	\$50.00	N	\$50.00
Change of Use, Mobile Cooking Unit	\$100.00	N	\$100.00
Demolition (including farm buildings) Disconnect	\$150.00	N	\$150.00
Temporary Tent or Stage	\$100.00	N	\$100.00
Standalone HVAC/Ventilation System (Roof Top Unit)	\$100.00	N	\$100.00
Alternative Solution Proposal Review	\$200.00	Y	\$210.00

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Inspection Services			
Commercial Plumbing Permit			
Commercial, Industrial, Institutional and Multi-Family Alteration/Renovation and Additions	\$15.00/fixture to a minimum of \$150.00	N	\$15.00/fixture to a minimum of \$150.00
Temporary Plumbing Permit	\$100.00	N	\$100.00
Mobile Cooking Unit	\$100.00	N	\$100.00
Hydronic Heating	\$150.00	N	\$150.00
Private Sewage Treatment System (PSTS) Permit			
PSTS	\$150.00	N	\$150.00
Temporary PSTS	\$100.00	N	\$100.00
Commercial Gas Permit			
Commercial, Industrial, Institutional, Multi-Family Additions, Alterations (Unit Heater, Fireplace and Barbeque install included in fee if indicated on permit application and complete at time of final inspection)	\$150.00 equal to or less than 400k BTU's \$300.00 more than 400k BTU's	N	\$150.00 equal to or less than 400k BTU's \$300.00 more than 400k BTU's
Other Fees not included in above: a) Gas Fireplace, Barbeque, Unit Heater, Furnace, Propane Tank over 454 Litres, Gas Pressurization Re-test, Roof Top/Furnace Replacement, Mobile Cooking Unit	\$100.00 per system	N	\$100.00 per system
b) Propane Refill Centre	\$150.00 per system	N	\$150.00 per system
Temporary Heat	\$100.00/gas meter set or tank source	N	\$100.00/gas meter set or tank source
Commercial Electrical Permit			
Annual Electrical Maintenance	\$200.00	N	\$200.00
Temporary Power - Meter Set or Portable Generator over 10k Watts	\$100.00	N	\$100.00
Mobile Cooking Unit	\$100.00	N	\$100.00
All other Electrical Fees are as follows: Value is determined by materials and labour			
Installation			
\$0.00 to 5,000.00	\$100.00	N	\$100.00
\$5,000.01 - \$20,000.00	\$235.00	N	\$235.00
\$20,000.01 - \$35,000.00	\$350.00	N	\$350.00
\$35,000.01 - \$50,000.00	\$400.00	N	\$400.00
\$50,000.01 - \$65,000.00	\$450.00	N	\$450.00

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Inspection Services			
All other Electrical Fees are as follows:			
Value is determined by materials and labour			
Installation			
\$65,000.01 - \$80,000.00	\$500.00	N	\$500.00
\$80,000.01 - \$100,000.00	\$600.00	N	\$600.00
\$100,000.01 and up	Fees Established at \$6.00/\$1,000.00 of materials and labour installations	N	Fees Established at \$6.00/\$1,000.00 of materials and labour installations
Commercial General			
a) Property File Search			
i) Non-refundable file search	\$25.00	N	\$25.00
ii) Documents retrieved from file search	\$25.00	N	\$25.00
iii) Other than above	\$50.00 per hour	N	\$50.00 per hour
b) Refund for cancelled permit where no inspections occurred			
i) Application processed, no permit issued	Full permit fee refund	Y	Full permit fee refund
ii) Application processed, preliminary reviews conducted or permit issued	Cost of original fee less 50%	Y	Cost of original fee less 50%, plus GST
c) General Administration	\$50.00 per hour	Y	\$52.50 per hour
d) Transfer of a General Building Contractors Permit	\$100.00	Y	\$105.00
e) Inspections/per discipline (after hours or weekends)	\$200.00	Y	\$210.00
Residential Permits			
Permits are Subject to Safety Code Levy (SCL) as determined by the Safety Codes Council			
Residential Building Permit (HVAC included)			
Single Family Dwelling, Duplex, Semi-detached, Triplex, Fourplex, Garage Suite, Additions - includes covered decks (Deck, Solid Fuel Burning Appliance and Hot Tub included in fee if indicated on permit application and complete at time of final inspection)	\$4.50/\$1,000.00 C.C. to a minimum of \$100.00 Based on Prevailing Market Value \$180.00/sq. ft. of floor area	N	\$4.50/\$1,000.00 C.C. to a minimum of \$100.00 Based on Prevailing Market Value \$180.00/sq. ft. of floor area
Alterations, Fire Damaged Buildings, Secondary Suites, Below Grade Swimming Pools	\$4.50/\$1,000.00 C.C. to a minimum of \$100.00 Based on \$90.00/sq. ft. of floor area	N	\$4.50/\$1,000.00 C.C. to a minimum of \$100.00 Based on \$90.00/sq. ft. of floor area
Basement, Deck, Garage, Hot Tub, Retaining Wall, Manufactured/Modular Home, Shed, Solid Fuel Burning Appliance, Swimming Pool, HVAC System	\$100.00 each	N	\$100.00 each

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Inspection Services			
Residential Permits			
Permits are Subject to Safety Code Levy (SCL) as determined by the Safety Codes Council			
Residential Building Permit (HVAC included)			
Demolition/Disconnect	\$100.00	N	\$100.00
Occupancy Certificate	\$50.00	N	\$50.00
Residential Plumbing Permit			
Single Dwelling, Duplex, Semi-detached, Triplex, Fourplex, Garage Suite	\$150.00 per dwelling unit	N	\$150.00 per dwelling unit
Alteration/Renovation and Additions	\$15.00 per fixture to a minimum of \$100.00	N	\$15.00 per fixture to a minimum of \$100.00
Manufactured/Modular Homes, Secondary Suites, Basements	\$100.00	N	\$100.00
Hydronic Heating	\$150.00	N	\$150.00
Residential Private Sewage Treatment System (PSTS) Permit			
PSTS	\$150.00	N	\$150.00
Temporary PSTS	\$100.00	N	\$100.00
Residential Gas Permit			
Single Family Dwelling, Duplex, Semi-detached, Triplex, Fourplex, Garage Suite (Unit Heater, Air Conditioner, Fireplace and Barbeque install included in fee if indicated on permit application and complete at time of final inspection)	\$150.00/dwelling equal to or less than 400k BTU's \$300.00/dwelling more than 400k BTU's	N	\$150.00/dwelling equal to or less than 400k BTU's \$300.00/dwelling more than 400k BTU's
Secondary Suites	\$100.00	N	\$100.00
Additions, Alterations, Manufactured/Modular Homes	\$100.00	N	\$100.00
Barbeque, Furnace, Furnace Replacement, Fireplace, Pressurization Re-test, Unit Heater, Propane Tank over 454 Litres	\$100.00 each	N	\$100.00 each
Temporary Heat	\$100.00	N	\$100.00
Residential Electrical Permit			
Single Family Dwelling, Duplex, Semi-detached, Triplex, Fourplex, Garage Suite (Unit Heater, Air Conditioner, Fireplace, and Hot Tub installs included in fee if indicated on permit application and complete at time of final inspection)	\$235.00 per dwelling unit	N	\$235.00 per dwelling unit
Secondary Suites	\$100.00	N	\$100.00
Additions, Alterations, Manufactured/Modular Homes	\$100.00	N	\$100.00

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Inspection Services			
Residential Electrical Permit			
Air Conditioning, Basement, Garage/Shed, Hot Tub, Swimming Pool, Unit Heater	\$100.00 each	N	\$100.00 each
Temporary Power	\$100.00	N	\$100.00
Residential General			
a) Property File Search			
i) Non-refundable file search processing	\$25.00	N	\$25.00
ii) Documents retrieved from file search	\$25.00	N	\$25.00
iii) Other than above	\$50.00 per hour	N	\$50.00 per hour
b) Refund for cancelled permits where no inspections occurred			
i) Application processed, no permit issued	Full permit fee Refund	Y	Full permit fee Refund
ii) Application processed, preliminary reviews conducted or permit issued	Cost of original fee less 50%	Y	Cost of original fee less 50%, plus GST
c) General Administration	\$50.00 per hour	Y	\$52.50 per hour
d) Transfer of a General Building Contractors Permit	\$100.00	Y	\$105.00
e) Compliance Assessment	\$200.00	Y	\$210.00
f) Inspections/per discipline (after hours or weekends)	\$200.00	Y	\$210.00
Green Built Incentives			
Solar Panel: PV Powered solar electricity Solar water/space heating	\$100.00 fee waived Excludes Safety Code Levy	N	\$100.00 fee waived Excludes Safety Code Levy
Note: Standalone solar array system must be approved and inspected prior to disconnecting from the utility			
Wind Energy: Wind Turbines, to mechanically use air flow through turbines to generate power for electricity	\$100.00 fee waived Excludes Safety Code Levy	N	\$100.00 fee waived Excludes Safety Code Levy
Grey Water Re-Use: A mechanical system installed to re-use greywater	\$100.00 fee waived Excludes Safety Code Levy	N	\$100.00 fee waived Excludes Safety Code Levy
Legislative Services			
Photocopying Charge (for the organization)	\$1.00 per page	Y	\$1.05 per page
Subdivision Development Appeal Board Application Fee	\$350.00	Y	\$367.50

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Parks Operations and Cemetery			
Internment			
Standard			
Lot	\$660.00	Y	\$693.00
Opening/Closing	\$770.00	Y	\$808.50
Perpetual Care	\$770.00	Y	\$808.50
Install Vault	\$150.00	Y	\$157.50
Administration	\$100.00	Y	\$105.00
Infant/Standard			
Lot	\$660.00	Y	\$693.00
Opening/Closing	\$440.00	Y	\$462.00
Perpetual Care	\$770.00	Y	\$808.50
Administration	\$100.00	Y	\$105.00
Infant Lot/Infant Section			
Lot	\$330.00	Y	\$346.50
Opening/Closing	\$440.00	Y	\$462.00
Perpetual Care	\$440.00	Y	\$462.00
Administration	\$100.00	Y	\$105.00
Veterans (Field of Honour)			
Lot	\$300.00	Y	\$315.00
Opening/Closing	\$770.00	Y	\$808.50
Perpetual Care	\$770.00	Y	\$808.50
Install Vault	\$150.00	Y	\$157.50
Administration	\$100.00	Y	\$105.00
Indigent			
Lot	\$300.00	Y	\$315.00
Opening/Closing	\$770.00	Y	\$808.50
Perpetual Care	\$385.00	Y	\$404.25
Install Vault	\$150.00	Y	\$157.50
Administration	\$100.00	Y	\$105.00
Columbarium (Private)			
Perpetual Care	\$440.00	Y	\$462.00
Administration	\$100.00	Y	\$105.00
Inter Ashes in Existing Lot			
Opening/Closing	\$385.00	Y	\$404.25
Administration	\$100.00	Y	\$105.00
Cremation			
Lot	\$440.00	Y	\$462.00
Opening/Closing	\$385.00	Y	\$404.25

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Parks Operations and Cemetery			
Internment			
Cremation			
Perpetual Care	\$440.00	Y	\$462.00
Administration	\$100.00	Y	\$105.00
Ossuary (Per Cremains)			
Perpetual Care	\$330.00	Y	\$346.50
Administration	\$100.00	Y	\$105.00
Field Garden in Ground Cremation			
Lot	\$550.00	Y	\$577.50
Opening/Closing	\$385.00	Y	\$404.25
Perpetual Care	\$440.00	Y	\$462.00
Administration	\$100.00	Y	\$105.00
Field Garden Above Ground Niche Monument			
Lot	\$550.00	Y	\$577.50
Perpetual Care	\$440.00	Y	\$462.00
Administration	\$100.00	Y	\$105.00
Disinterment Standard Lot (including surcharges listed below)			
Opening/Closing	\$3,000.00	Y	\$3,150.00
Administration	\$100.00	Y	\$105.00
Disinterment Child & Standard Lot			
Opening/Closing	\$2,000.00	Y	\$2,100.00
Administration	\$100.00	Y	\$105.00
Disinterment Cremation & Child Cremation			
Opening/Closing	\$1,000.00	Y	\$1,050.00
Administration	\$100.00	Y	\$105.00
Field Garden Columbarium (City Owned)			
Niche	\$2,612.50	Y	\$2,743.13
Opening/Closing	Included		Included
Perpetual Care	\$440.00	Y	\$462.00
Engrave Niche Front	Included		Included
Administration	\$100.00	Y	\$105.00
Surcharges			
Double Depth	\$400.00	Y	\$462.00
Disinterment	Vacuum Truck costs current rate	Y	Vacuum Truck costs current rate, plus GST
Oversize Urn - Must fit 20" diameter hole	\$110.00 per hour	Y	\$115.50 per hour

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Parks Operations and Cemetery			
Weekends and Holidays			
Full Interment	\$660.00	Y	\$693.00
Cremation	\$330.00	Y	\$346.50
Late Arrival	\$82.50 per half hour	Y	\$86.63 per half hour
After Hours Funeral - after 3:00 p.m.			
Full Interment	\$330.00 per hour	Y	\$346.50 per hour
Cremation	\$165.00 per hour	Y	\$173.25 per hour
Monument Installation	\$75.00	Y	\$78.75
Transfer of Cemetery Lot	\$100.00	Y	\$105.00
Memorial Tree and Bench Program			
Bench - New	\$1,600.00	Y	\$1,680.00
Bench - Renewal (Plaque only, installed on existing bench)	\$300.00	Y	\$315.00
Memorial Tree	\$1,200.00	Y	\$1,260.00
Private Tree Work	\$275.00 per hour	Y	\$288.75 per hour
Tree Compensation			
Caliper 4" or less	\$1,000.00	Y	\$1,050.00
Caliper greater than 4" to 8"	\$2,000.00	Y	\$2,100.00
Caliper greater than 8" to 12"	\$3,000.00	Y	\$3,150.00
Caliper greater than 12"	Assessment and valuation to be completed by Qualified Tree Appraiser recognised by the City	Y	Assessment and valuation to be completed by Qualified Tree Appraiser recognised by the City, plus GST
Labour for removal and disposal by City	\$275.00 per hour	Y	\$288.75 per hour
Current Edition of Canadian Nursery Landscape Association standard used to establish caliper (www.canadanursery.com). Permit from Engineering required for work on City property			
Boulevard Use Permit			
Commercial Sales Events	\$750.00	Y	\$787.50 per event
Public Notification Signs	\$250.00 per site/per year	Y	\$262.50 per site/per year

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Planning and Development			
Residential Development Permit Applications			
New Single Detached Dwelling	\$150.00	N	\$150.00
New Semi-Detached and Duplex Dwelling	\$150.00 per unit	N	\$150.00 per unit
Multi-Attached Dwellings and Apartment Buildings	\$150.00 per unit	N	\$150.00 per unit
Raised Deck	\$75.00	N	\$75.00
Residential Accessory Building	\$75.00	N	\$75.00
Addition to Existing Dwelling	\$150.00	N	\$150.00
Variance in excess of 1% of any measurable standard	\$400.00	N	\$400.00
Secondary Suite (in addition to fee for a new detached dwelling)	\$150.00	N	\$150.00
Home Business (includes Discretionary Use fee)	\$300.00	N	\$300.00
Discretionary Use fee (excluding Home Business)	\$400.00	N	\$400.00
Commercial/Industrial/Institutional Development Permit Applications			
New Development	\$550.00 + \$75.00 per \$100,000.00 of project cost (no maximum limit)	N	\$550.00 + \$75.00 per \$100,000.00 of project cost (no maximum limit)
Addition to existing building	\$250.00 + \$75.00 per \$100,000.00 of project cost (no maximum limit)	N	\$250.00 + \$75.00 per \$100,000.00 of project cost (no maximum limit)
Accessory Building/Use	\$200.00	N	\$200.00
Change of Use (Permitted Use)	\$400.00	N	\$400.00
Change of Use (Discretionary Use)	\$800.00	N	\$800.00
Temporary Development/Use	\$400.00	N	\$400.00
Storage Yard	\$500.00	N	\$500.00
Parking Lot	\$500.00	N	\$500.00
Variance in excess of 1% of any measurable standard	\$600.00	N	\$600.00
Sign Permit Applications (per sign)			
Permanent Signs (freestanding, etc.)	\$300.00	N	\$300.00
Fascia Signs	\$100.00	N	\$100.00
Billboards	\$600.00	N	\$600.00
Temporary Signs	\$60.00	N	\$60.00
Entrance Feature Signs (Private Land Only)	\$200.00	N	\$200.00
Variance in excess of 1% of any measurable standard	\$600.00	N	\$600.00

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Planning and Development			
Compliance/Zoning Certificates			
Residential - one (1) to four (4) units			
a) Regular Service	\$150.00	N	\$150.00
b) Rush Service	\$300.00	N	\$300.00
Commercial/Industrial/Residential > four (4) units			
a) Regular Service	\$300.00	N	\$300.00
b) Rush Service	\$600.00	N	\$600.00
Zoning Certificate/Municipal Approval Letter	\$100.00	N	\$100.00
Planning Applications			
Municipal Development Plan (MDP) Amendment (Map and/or Text)*	\$4,000.00	Y	\$4,200.00
Area Structure Plan (ASP) - New	\$5,000.00	Y	\$5,250.00
Area Structure Plan - Map or Map and Text Amendment*	\$4,000.00	Y	\$4,200.00
Area Structure Plan - Text Amendment only*	\$3,000.00	Y	\$3,150.00
Area Redevelopment Plan (ARP) - Map or Map and Text Amendment*	\$4,000.00	Y	\$4,200.00
Area Redevelopment Plan - Text Amendment only*	\$3,000.00	Y	\$3,150.00
Outline Plan (OP) - New	\$100.00 per ha or \$5,000.00- whichever is greater	Y	\$100.00 per ha or \$5,000.00- whichever is greater, plus GST
Outline Plan - Map or Map and Text Amendment*	\$4,000.00	Y	\$4,200.00
Outline Plan - Text Amendment only*	\$3,000.00	Y	\$3,150.00
Land Use Bylaw - Map or Map and Text Amendment*	\$4,000.00	Y	\$4,200.00
Land Use Bylaw - Text Amendment only	\$3,000.00	Y	\$3,150.00
Land Use Bylaw - Direct Control - New District	\$5,000.00	Y	\$5,250.00
Land Use Bylaw - Direct Control - Amendment	\$4,000.00	Y	\$4,200.00
*where an application involves a proposal to amend more than one (1) of the following major documents (MDP, ASP, ARP, OP, LUB), the full fee will be charged for the item with the highest fee and all other items will be charged half of the fee stated above.			
Subdivision Applications			
Subdivision Application (includes Bareland Condominium Plans and new buildings to be condominiumized)	\$500.00 plus \$150.00 per lot (excluding MR and PUL)	N	\$500.00 plus \$150.00 per lot (excluding MR and PUL)
Subdivision Endorsement	\$150.00 per lot	N	\$150.00 per lot
Condominium Certificate (existing apartment buildings)	\$40.00 per unit	N	\$40.00 per unit

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Planning and Development			
Subdivision Applications			
Subdivision Time Extension, Endorsement or Registration	\$500.00 per request	N	\$500.00 per request
Modification to Tentative Plan of Subdivision requiring re-circulation	50% of application fee	N	50% of application fee
Modification to Tentative Plan of Subdivision requiring re-advertising and re-circulation	100% of application fee	N	100% of application fee
Preparation of Instrument	100% of legal fee + 10%	N	100% of legal fee + 10%
Addressing			
Addressing for development	\$25.00 per update	N	\$25.00 per update
Correction of address, including site visits	\$50.00 per occupied building	N	\$50.00 per occupied building
Application for non essential address change	\$250.00	N	\$250.00
Honorary Roadway Naming	\$1,000.00 plus actual installation cost	N	\$1,000.00 plus actual installation cost
Rural Service Area (RSA) sign	Actual installation cost	N	Actual installation cost
Miscellaneous			
Development Permit Conditions Agreement	\$500.00	Y	\$525.00
Submission of Revised Plans	50% of original fee	Y	50% of original fee, plus GST
Development Permit Time Extension	\$500.00 or original permit fee, whichever is less	Y	\$500.00 or original permit fee, whichever is less, plus GST
Entry Feature Agreements for features on public lands	\$500.00	Y	\$525.00
Document Purchase (Available online for no charge)	Free (online only)		Free (online only)
a) Land Use Bylaw	\$200.00	Y	\$210.00
b) IDP, MDP, ASPs, OPs, ARPs, etc.	\$20.00	Y	\$21.00
c) Other (Master Plans, Historical Plans, etc.)	\$1.00 per page	Y	\$1.05 per page
d) Plotter Copies	\$20.00 + \$6.00 per page	Y	\$21.00 + \$6.30 per page
Environmental File Search	\$300.00	N	\$300.00
File Searches (includes RPRs, Development Permits, etc.)			
a) Non-refundable file search processing	\$25.00	N	\$25.00
b) Documents retrieved from file search	\$25.00	N	\$25.00
c) Other than above	\$50.00 per hour	N	\$50.00 per hour

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Planning and Development			
Miscellaneous			
Re-inspection	\$100.00	Y	\$105.00
Application for Telecommunications and Broadcasting System Attestation Letter	\$1,000.00	Y	\$1,050.00
ASP Preparation	\$61.48 per ha	Y	\$64.55 per ha
Unauthorized Development or any development that is undertaken not in accordance with an approved development permit	Double the original and/or required permit fee	N	Double the original and/or required permit fee
Business Licence			
Resident Business Licence	Free		Free
Non-Resident Business Licence	\$525.00	N	\$525.00
Home Occupation	\$200.00	N	\$200.00
3-Day Temporary Licence	\$75.00	N	\$75.00
3-Month Temporary Licence	\$175.00	N	\$175.00
Private Child Care Provider	\$105.00	N	\$105.00
Direct Seller's Permit	\$75.00	N	\$75.00
Late Renewal Fee per Month	\$50.00	N	\$50.00
Replacement of Business Licence Certificate or Permit	\$40.00	N	\$40.00
Transfer of Licence	\$10.50	N	\$10.50
Land			
Applications			
Easement or Utility Right-of-Way	\$840.00	N	\$840.00
Encroachment	\$525.00	N	\$525.00
Fee Recovery (Appraisals, Legal Fees, Land Title, Survey)	Actual cost	N	Actual cost
Municipal Reserve Disposal	\$3,150.00	N	\$3,150.00
Public Land Disposal	\$1,575.00	N	\$1,575.00
License Agreement	\$1,575.00	N	\$1,575.00
Annual License	\$1,050.00	N	\$1,050.00
Sidewalk Patio Application	\$95.24	Y	\$100.00
Road Closure and/or Disposal	\$3,150.00	N	\$3,150.00
A-Board Permit	\$63.00	N	\$63.00
RCMP			
Police Information Check (Criminal Record Check)			
Standard Application	\$55.00	N	\$55.00
Student Application	\$15.00	N	\$15.00
Volunteer Application (must have agency letter)	\$10.00	N	\$10.00
Additional work that requires substantial, in-depth work	\$50.00 per hour	N	\$50.00 per hour

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
RCMP			
Fingerprinting Services			
Livescan Electronic Submission for Civil Application (submission to Ottawa)	\$50.00 (includes \$25.00 Receiver General charge)	Y	\$51.25 (includes \$25.00 Receiver General charge)
Ink Fingerprinting for Civil Application (no submission to Ottawa)	\$25.00	Y	\$26.25
Insurance Letter Requests			
Request for access to information regarding Motor Vehicle Collisions via insurance companies	\$45.75 (includes \$15.75 Receiver General charge)	N	\$45.75 (includes \$15.75 Receiver General charge)
Services			
Photographs (for twenty (20) or less in digital format)	\$25.00	Y	\$26.25
Operational Staffing for special events, per RCMP personnel, per hour or portion thereof	\$125.00	Y	\$131.25
Administrative services not specified (assessed on an individual case by case basis)	Minimum \$50.00 per hour or portion thereof	Y	Minimum \$50.00 per hour or portion thereof, plus GST
Sports Development, Wellness and Culture			
Ernie Radbourne Pavilion			
Non-Profit			
Auditorium & Meeting Room	\$37.15 per hour	Y	\$39.01 per hour
Auditorium & Meeting Room	\$148.50 per half day	Y	\$155.93 per half day
Auditorium & Meeting Room	\$297.15 per full day	Y	\$312.01 per full day
Community Partner			
Auditorium & Meeting Room	\$33.45 per hour	Y	\$35.12 per hour
Auditorium & Meeting Room	\$133.65 per half day	Y	\$140.33 per half day
Auditorium & Meeting Room	\$267.45 per full day	Y	\$280.82 per full day
Auditorium & Meeting Room - Half Rate	\$16.75 per hour	Y	\$17.59 per hour
Profit			
Auditorium & Meeting Room	\$44.75 per hour	Y	\$46.99 per hour
Auditorium & Meeting Room	\$179.00 per half day	Y	\$187.95 per half day
Auditorium & Meeting Room	\$358.00 per full day	Y	\$375.90 per full day

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Sports Development, Wellness and Culture			
Profit			
Event and meeting access to Pavilion outside normal operating hours	Staff Costs only	Y	Staff Costs, plus GST
Ernie Radbourne Pavilion Programs			
Snowshoes	\$4.00 per pair	Y	\$4.20 per pair
Amphitheatre			
Stage Rental	\$35.00 per day	Y	\$36.75 per day
Power	\$12.00 per hour	Y	\$12.60 per hour
Power	\$60.00 per day	Y	\$63.00 per day
Rental and/or Miscellaneous			
City School Gymnasiums (in accordance with SCORES Agreement)	Staff Costs only	Y	Staff Costs, plus GST
City School Gymnasiums (in accordance with SCORES Agreement) Custodial Staff (per person)	\$37.00 per hour	Y	\$38.85 per hour
City School Gymnasiums (in accordance with SCORES Agreement) Tournament Cleaning (per K-8 School)	\$115.00 per day	Y	\$120.75 per day
City School Gymnasiums (in accordance with SCORES Agreement) Tournament Cleaning (per High School)	\$225.00 per day	Y	\$236.25 per day
City School Gymnasiums Youth (under 18)	\$27.50 per hour	Y	\$28.88 per hour
City School Gymnasiums Adult (Age 18+)	\$47.25 per hour	Y	\$49.61 per hour
Equipment replacement surcharge	\$5.00 per hour	Y	\$5.25 per hour
Community Gym Birthday Party (2 hours) maximum 20 people (for Maude Clifford and Mother Teresa Schools)	\$105.00 per booking	Y	\$110.25 per booking
Community Gym 10 Punch Pass	\$45.00	Y	\$47.25
Recreation and Sports Programs at various locations			
School Programs - Curriculum Based	\$30.00 per program	N	\$30.00 per program
Non-ticketed Community Events	\$2.00-\$5.00 per person	Y	\$2.00-\$5.00 per person, plus GST
Ticketed Community Events	\$20.00-\$30.00 per person	Y	\$20.00-\$30.00 per person, plus GST
Playground Based Seasonal Camp	\$120.00 - \$140.00 per week	N	\$120.00 - \$140.00 per week
PD Day Program	\$40.00 per day	N	\$40.00 per day
Swim and Play Camp	\$195.00 per week	N	\$195.00 per week
School Programs - Curriculum Based Online	\$15.00 per program	N	\$15.00 per program

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Sports Development, Wellness and Culture			
Recreation and Sports Programs at various locations			
Outdoor Pool Sport and Swim Camp	\$195.00 per week	N	\$195.00 per week
Adventure Camp	\$150.00 per week	N	\$150.00 per week
Half Day Camp	\$90.00 per week	N	\$90.00 per week
30 Minute Recreation Program	\$5.15 per class	N	\$5.15 per class
45 Minute Recreation Program	\$7.50 per class	N	\$7.50 per class
1 Hour Recreation Program	\$10.00 per class	N	\$10.00 per class
1.5 Hour Recreation Program	\$15.00 per class	N	\$15.00 per class
2 Hour Recreation Program	\$20.00 per class	N	\$20.00 per class
After School Program	\$50.00 per week	N	\$50.00 per week
Drop-In Admission	\$5.00 per person	Y	\$5.25 per person
Online Sessions	\$10.00 per hour	N	\$10.00 per hour
Cooking Programs	\$20.00 per class	N	\$20.00 per class
Note: GST is applicable on courses provided to individuals with an average age over 14 years old			
Food Truck Parking Permit (City-Owned Property)			
Profit	\$14.30 per day	Y	\$15.02 per day
Profit	\$54.75 per week	Y	\$57.49 per week
Profit	\$119.05 per month	Y	\$125.00 per month
City operated special event	\$100.00 per event	Y	\$105.00 per event
Cancellation Fee (less than 48 hours notice)	\$50.00 per reservation	Y	\$52.50 per reservation
Outdoor Sport Fields & Legion Track			
Grass Fields			
Non-Profit	\$21.25 per hour	Y	\$22.31 per hour
Profit	\$35.00 per hour	Y	\$36.75 per hour
Media Room Rental			
Power	\$25.00 per day	Y	\$26.25 per day
Power	\$12.00 per hour	Y	\$12.60 per hour
Power	\$60.00 per day	Y	\$63.00 per day
Legion Track			
Non-Profit	\$21.25 per hour	Y	\$22.31 per hour
Profit	\$35.00 per hour	Y	\$36.75 per hour
Dressing Room Rental	\$85.00 per booking	Y	\$89.25 per booking
Outdoor Event Permit			
Non-Profit	Free		Free
Profit	\$250.00 per event	Y	\$262.50 per event

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Sports Development, Wellness and Culture			
Outdoor Event Permit			
Drone Use	\$50.00	Y	\$52.50
Rush Fee for Late Application (less then 60 days notice)	\$100.00 per event	Y	\$105.00 per event
Parade Float Fee			
Non-Profit	Free	Y	Free
Profit	\$50.00 per float	Y	\$52.50 per float
Park Use Permit			
Non-Profit	Free		Free
Profit	\$35.00 per day	Y	\$36.75 per day
Profit	\$50.00 per week	Y	\$52.50 per week
Profit	\$150.00 per month	Y	\$157.50 per month
Grande Prairie Activity and Reception Centre			
Drop-In Admission			
Under 3 years	Free		Free
Individual	\$5.00	Y	\$5.25
10 Punch Pass	\$45.00	Y	\$47.25
Family (4 or more people from the same household)	\$15.00	Y	\$15.75
Multi-Use Court Rental			
Non-Profit	\$70.00 per hour	Y	\$73.50 per hour
Community Partner	\$80.00 per hour	Y	\$84.00 per hour
Profit	\$95.00 per hour	Y	\$99.75 per hour
Equipment replacement surcharge	\$5.00 per hour	Y	\$5.25 per hour
Cage locker rental	\$25.00 per month	Y	\$26.25 per month
Bleacher Rental			
Non-Profit	Free		Free
Community Partner	Free		Free
Profit	\$14.30 per day	Y	\$15.02 per day
Meeting Room Rental			
Non-Profit	\$37.15 per hour	Y	\$39.01 per hour
Community Partner	Free		Free
Profit	\$44.75 per hour	Y	\$46.99 per hour
Grande Prairie Museum			
Grande Prairie Museum Admission	Free		Free
McQueen Church (2 hour maximum)	\$150.00 per ceremony	Y	\$157.50 per ceremony

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Grande Prairie Museum			
Event and meeting access to Museum outside normal operating hours	Staff Costs only	Y	Staff Costs, plus GST
Non-Profit			
Community Room	\$37.15 per hour	Y	\$39.01 per hour
Community Room	\$148.50 per half day	Y	\$155.93 per half day
Community Room	\$297.15 per full day	Y	\$312.01 per full day
Community Partner			
Community Room	\$33.45 per hour	Y	\$35.12 per hour
Community Room	\$133.65 per half day	Y	\$140.33 per half day
Community Room	\$267.45 per full day	Y	\$280.82 per full day
Profit			
Community Room	\$44.75 per hour	Y	\$46.99 per hour
Community Room	\$179.00 per half day	Y	\$187.95 per half day
Community Room	\$358.00 per full day	Y	\$375.90 per full day
Miscellaneous			
Forbes Admission	Free		Free
Lawn Bowling Facility/Picnic Shelter	\$35.00 per hour	Y	\$36.75 per hour
After hours open/close	\$25.00 per day	Y	\$26.25 per day
Facility cleaning	\$60.00 per day	Y	\$63.00 per day
South Bear Creek			
Ball Diamonds			
Class A Diamonds - Youth	\$71.23 (2 hours)	Y	\$74.79 (2 hours)
Class A Diamonds - Non-Profit	\$83.80 (2 hours)	Y	\$87.99 (2 hours)
Class A Diamonds - Profit	\$99.75 (2 hours)	Y	\$104.74 (2 hours)
Class B Diamonds - Youth	\$59/93 (2 hours)	Y	\$62.93 (2 hours)
Class B Diamonds - Non-Profit	\$70.50 (2 hours)	Y	\$74.03 (2 hours)
Class B Diamonds - Profit	\$84.00 (2 hours)	Y	\$88.20 (2 hours)
Class C Diamonds - Youth	\$34.47 (2 hours)	Y	\$36.19 (2 hours)
Class C - Non-Profit	\$40.55 (2 hours)	Y	\$42.58 (2 hours)
Class C - Profit	\$48.30 (2 hours)	Y	\$50.72 (2 hours)
Class D - Youth	\$19.51 (2 hours)	Y	\$20.49 (2 hours)
Class D - Non-Profit	\$22.95 (2 hours)	Y	\$24.10 (2 hours)
Class D - Profit	\$27.30 (2 hours)	Y	\$28.67 (2 hours)

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
South Bear Creek			
Tournaments			
All Diamonds	\$2,047.50	Y	\$2,149.88
10 Diamonds	\$1,995.00	Y	\$2,094.75
9 Diamonds	\$1,935.15	Y	\$2,031.91
8 Diamonds	\$1,877.10	Y	\$1,970.95
7 Diamonds	\$1,820.78	Y	\$1,911.82
6 Diamonds	\$1,766.16	Y	\$1,854.47
5 Diamonds	\$1,713.18	Y	\$1,798.84
4 Diamonds	\$1,661.78	Y	\$1,744.87
3 Diamonds	\$1,611.92	Y	\$1,692.52
Statutory Holiday	\$538.56 per day	Y	\$565.49 per day
South Bear Creek Pavilion			
Non-Profit			
Rental	\$39.25 per hour	Y	\$41.21 per hour
Rental	\$225.75 per day	Y	\$237.04 per day
Rental	\$404.76 per tournament	Y	\$425.00 per tournament
Sport Partner			
Rental	\$35.35 per hour	Y	\$37.12 per hour
Rental	\$203.23 per day	Y	\$213.39 per day
Rental	\$364.29 per tournament	Y	\$382.50 per tournament
Profit			
Rental	\$46.75 per hour	Y	\$49.09 per hour
Rental	\$267.75 per day	Y	\$281.14 per day
Rental	\$476.19 per tournament	Y	\$500.00 per tournament
Picnic Area	\$35.00 per hour	Y	\$36.75 per hour
Picnic Area	\$210.00 per day	Y	\$220.50 per day
Pavilion & Picnic Area	\$358.10 per day	Y	\$376.01 per day
Transit			
Fare Category			
Adult (Age 18 to 59)			
Cash One-Way	\$3.00	N	\$3.00
Adult Day Pass - unlimited travel for one day	\$7.00	N	\$7.00
Adult Weekend Pass - unlimited travel all weekend	\$10.00	N	\$10.00
SUPERPASS - 10 Rides	\$22.00	N	\$22.00
SUPERPASS - 20 Rides	\$44.00	N	\$44.00

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Transit			
Fare Category			
Adult (Age 18 to 59)			
SUPERPASS - 30 Rides	\$66.00	N	\$66.00
Monthly Pass (Local)	\$69.00	N	\$69.00
Youth (Age 6 to 17), (Age 17 and under)			
	Free		Free
NWP (Students)			
Cash One-Way	\$2.50	N	\$2.50
Day Pass - unlimited travel for one day	\$6.00	N	\$6.00
Weekend Pass - unlimited travel all weekend	\$8.00	N	\$8.00
SUPERPASS - 10 Rides	\$17.00	N	\$17.00
SUPERPASS - 20 Rides	\$34.00	N	\$34.00
SUPERPASS - 30 Rides	\$51.00	N	\$51.00
Monthly Pass (Local)	\$54.00	N	\$54.00
Child (Age 5 and under)	Ride free when accompanied by a paying Adult. Maximum four (4) children per Adult	N	Ride free when accompanied by a paying Adult. Maximum four (4) children per Adult
Seniors (Age 60+)			
Cash One-Way	\$2.50	N	\$2.50
Senior Day Pass - unlimited travel for one day	\$6.00	N	\$6.00
Senior Weekend Pass - unlimited travel all weekend	\$8.00	N	\$8.00
SUPERPASS - 10 Rides	\$17.00	N	\$17.00
SUPERPASS - 20 Rides	\$34.00	N	\$34.00
SUPERPASS - 30 Rides	\$51.00	N	\$51.00
Monthly Pass (Local)	\$39.00	N	\$39.00
School (Elementary, Junior High and High School Students)			
Monthly Pass (Valid 6:00 am to 6:00 pm school days only)	\$30.00	N	\$30.00
Charter			
Non-Profit	\$100.00 per hour	Y	\$105.00 per hour
Regular/Standard	\$130.00 per hour	Y	\$136.50 per hour
Other			
SUPERPASS Card - Initial Fee	\$5.00	Y	\$5.25
SUPERPASS Card - Replacement Fee	\$5.00	Y	\$5.25
CNIB	Free		Free
AISH	\$10.00 per month	N	\$10.00 per month

Service Area - Facility	Fees, Rates, Charges	GST Applicable	Fees with Applicable GST
Transportation			
Road repair/cleanup	\$125.00 per hour	N	\$125.00 per hour
Clean up of fluids	\$125.00 per hour	N	\$125.00 per hour
Move traffic signals during regular work hours	\$900.00/base rate + \$350.00 per hour	N	\$900.00/base rate + \$350.00 per hour
Move traffic signals outside of regular work hours	\$1,750.00/base rate + \$600.00 per hour	N	\$1,750.00/base rate + \$600.00 per hour
Move traffic signals on weekends/holidays	\$2,500.00/base rate + \$600.00 per hour	N	\$2,500.00/base rate + \$600.00 per hour
Existing Traffic counts per intersection	\$100.00	Y	\$105.00
New Traffic counts per intersection	As quoted	Y	As quoted, plus GST
Signal timing per intersection	\$100.00	Y	\$105.00
Storm Water Access Permit	\$250.00	N	\$250.00
Dust Suppression Residential Cost/Share	\$4.40 per meter	Y	\$4.40 per meter, plus GST
Dust Suppression Commercial Industrial	\$6.60 per meter	Y	\$6.60 per meter, plus GST



ADMINISTRATIVE REPORT

TO: Shane Bourke, City Manager	DATE: April 30, 2024
FROM: Danielle Whiteway, Chief Financial Officer	MEETING: Financial & Administrative Services Committee
REPORT WRITER: Scott Smith, Director Assessment and Taxation	
SUBJECT: 2024 Property Tax Bylaw C-1473	

RECOMMENDATIONS

That the Financial and Administrative Services Committee recommend Council give three readings to Property Tax Bylaw C-1473.

PREVIOUS COUNCIL / COMMITTEE DIRECTIONS

Council Committee of the Whole met on November 15th to November 17th, 2023 to finalize the 2024 Operating and Capital Budgets.

On November 17th, 2023, Council approved the 2024 operating and capital budgets with a proposed increase of 3.28% for the 2024 average tax amount.

On April 22, 2024, Council amended the 2024 operating and capital budgets due to the cancellation of the Stormwater utility, and increased the required tax amount by an additional \$874,000. which would equate to a 3.97% tax base increase versus the original 3.28%.

BACKGROUND

Annually, as required by the Municipal Government Act (the "Act"), Council passes a Property Tax Bylaw to set the rates required and collect the necessary tax from the municipality as determined during annual budget deliberations.

ANALYSIS

The residential assessment base has increased due to the new assessments that were produced to reflect a July 1, 2023 market valuation. An average residential property has increased approximately 2.8% in market value. The commercial tax base has been reduced by approximately 0.8% due to new assessments that were produced to reflect a July 1, 2023 market valuation. The tax rates will be adjusted to account for any market adjustment in assessments.

The municipal tax base will be increasing by 3.97% to generate \$131 million which will be used to provide municipal services.

The 2024 education tax levy is increasing from \$30.0 million to \$30.1 million, which is an increase of approximately 0.3%

The 2024 Grande Spirit requisition is increasing from \$561,600 to \$983,006, which is an increase of approximately 75%.

Relationship to City Council's Areas of Focus / Strategic Priorities

The tax base provides the funds that allows Council and Administration to address the Focus Areas and Strategic Priorities.

Environmental Impact

There is no environmental impact associated with this recommendation.

Economic Impact

The average residential property will see an overall increase of approximately 3.26% once the school and Grande Spirit requisitions are factored in.

The average non-residential property will see an overall increase of approximately 3.70% once the school and Grande Spirit requisitions are factored in.

Social Impact

There is no social impact associated with this recommendation.

Relevant Statutes / Master Plans / City Documents

The Municipal Government Act, Section 353(1), requires each council to pass a property tax bylaw annually. Section 353(2) authorizes council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of expenditures, transfers and requisitions.

Risk

The Council of the City of Grande Prairie is ultimately responsible for imposing property tax and setting the rate at which that tax will be levied.

Alternatives (Optional)

Council may direct Administration to adjust the municipal tax impact to some other percentage.

STAKEHOLDER ENGAGEMENT

Bylaw C-1473 requires three readings to be passed into law. The property tax notices are scheduled to be sent to property owners mid to late May 2024. Each notice will contain the impact of the approved property tax bylaw to each property. Again this year, an additional pamphlet will be included with the notices, containing information on the City's approved budget and how property taxes are expended by the City to deliver services. A full 2024 Budget Report is also posted on the City's website.

BUDGET / FINANCIAL IMPLICATIONS

Municipalities depend on property tax to provide services and amenities to its residents. In 2024 property taxes will generate the shortfall of revenue required to operate the City of Grande Prairie.

SUMMARY / CONCLUSION

The Act requires Council to pass a property tax bylaw annually. A municipal property tax increase of 3.97% will provide sufficient funding for the 2024 operating and capital budgets.

The average total residential tax increase is approximately \$129 but will vary from property to property depending on how each individual property's assessment changed.

Bylaw C-1473 sets the tax rates for each assessment class and is attached to this report. Three readings are required to implement the proposed bylaw. Property tax notices will be mailed mid to late May and payment is due by June 28, 2024.

ATTACHMENTS

Bylaw C-1473

Schedule B: 2024 Municipal Tax Adjustment
2024 Total Tax Adjustment

Schedule C: 2024 Residential Impacts
2024 Non-residential Impacts

CITY OF GRANDE PRAIRIE

BYLAW C-1473

**A Bylaw to Authorize the Rates of Taxation to be Levied
Against Assessable Property within the City of
Grande Prairie, Alberta for the 2024 Taxation Year**

WHEREAS section 353 of the *Municipal Government Act*, RSA 2000, c. M-26 provides that each council must pass a property tax bylaw annually;

WHEREAS the City of Grande Prairie has prepared and adopted detailed estimates of the municipal revenue and expenditures as required;

WHEREAS City Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*; and

WHEREAS the [Classification of Assessed Property Bylaw C-1027](#) identifies classes and sub-classes of property.

NOW THEREFORE UNDER THE AUTHORITY OF THE MUNICIPAL GOVERNMENT ACT, THE COUNCIL OF THE CITY OF GRANDE PRAIRIE, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED ENACTS AS FOLLOWS:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the City of Grande Prairie:

	Tax Levy	Assessment	Tax Mill Rate
General Municipal			
a) Low Density Residential	\$67,956,149	6,751,527,410	10.0653
b) Low Density Residential-Annexed 2016	\$467,619	114,753,200	4.0750
c) Farmland	\$14,605	1,451,050	10.0653
d) Farmland-Annexed 2016	\$19,130	2,234,550	8.5609
e) Other Residential	\$4,216,176	418,882,290	10.0653
f) Non-Residential	\$56,371,101	3,014,432,880	18.7004
g) Non-Residential-Annexed 2016	\$1,428,740	105,201,360	13.5810
h) Machinery & Equipment	\$789,176	42,201,040	18.7004
i) Machinery & Equipment-Annexed 2016	\$74,204	5,463,800	13.5810
TOTAL	\$131,336,900	10,456,147,580	

	Tax Levy	Assessment	Tax Rate
ASFF			
Residential	\$16,487,487	6,541,615,111	2.5204
Non-Residential	\$10,430,247	2,698,850,323	3.8647
TOTAL	\$26,917,734	9,240,465,434	
Opted Out School Boards			
Residential	\$1,844,675	731,897,589	2.5204
Non-Residential	\$1,468,475	379,971,207	3.8647
TOTAL	\$3,313,149	1,111,868,796	
Grande Spirit Foundation	\$989,368	10,414,402,080	0.0950
Designated Industrial Property Requisition	\$17,999	235,283,420	0.0765

2. That all 2024 City of Grande Prairie property taxes and business taxes shall be due and payable on or before June 28, 2024.
3. That pursuant to the [Tax Penalties and Discounts Bylaw C-1138](#), a penalty will be charged to all current taxes outstanding, as of the close of business, June 28, 2024.
4. This Bylaw shall take effect on the date it is passed.

READ a first time this _____ day of _____, 2024.

READ a second time this _____ day of _____, 2024.

READ a third time and finally passed this _____ day of _____, 2024.

Mayor

City Clerk

Schedule B

**City of Grande Prairie
2024 Municipal Tax Adjustment**

Residential - Average House

2023 Assessment	\$ 312,800
2024 Assessment	\$ 321,500
% Change	2.78%

2023 Municipal Taxes	\$ 3,120
2024 Municipal Taxes	\$ 3,236

Non-Residential - Average Commercial/Industrial

2023 Assessment	\$ 1,636,400
2024 Assessment	\$ 1,623,300
% Change	-0.80%

2023 Municipal Taxes	\$ 29,077
2024 Municipal Taxes	\$ 30,356

**City of Grande Prairie
2024 Total Tax Adjustment**

Residential - Average House

2023 Assessment	\$ 312,800
2024 Assessment	\$ 321,500
% Change	2.78%

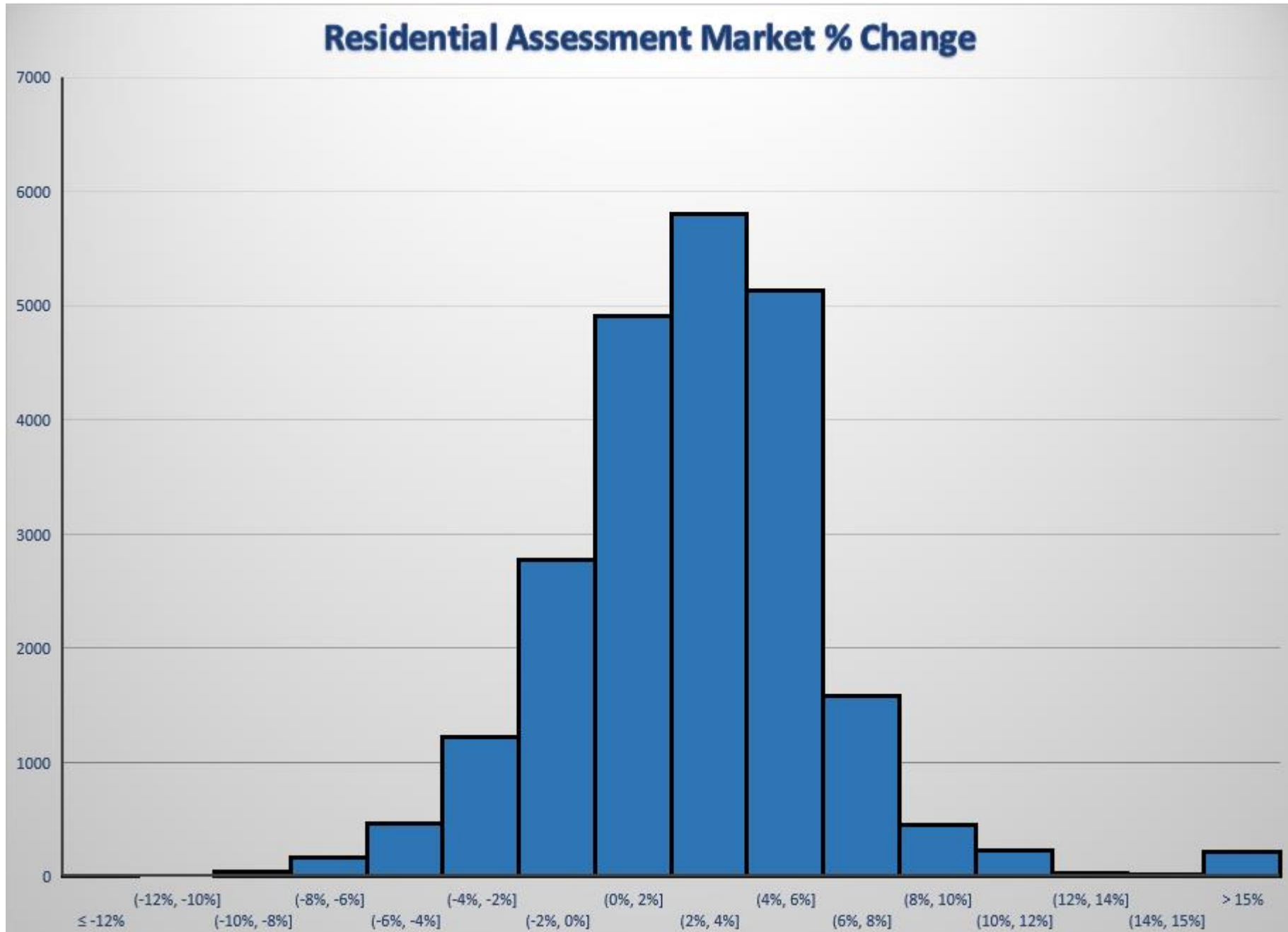
2023 Total Taxes	\$ 3,948
2024 Total Taxes	\$ 4,077

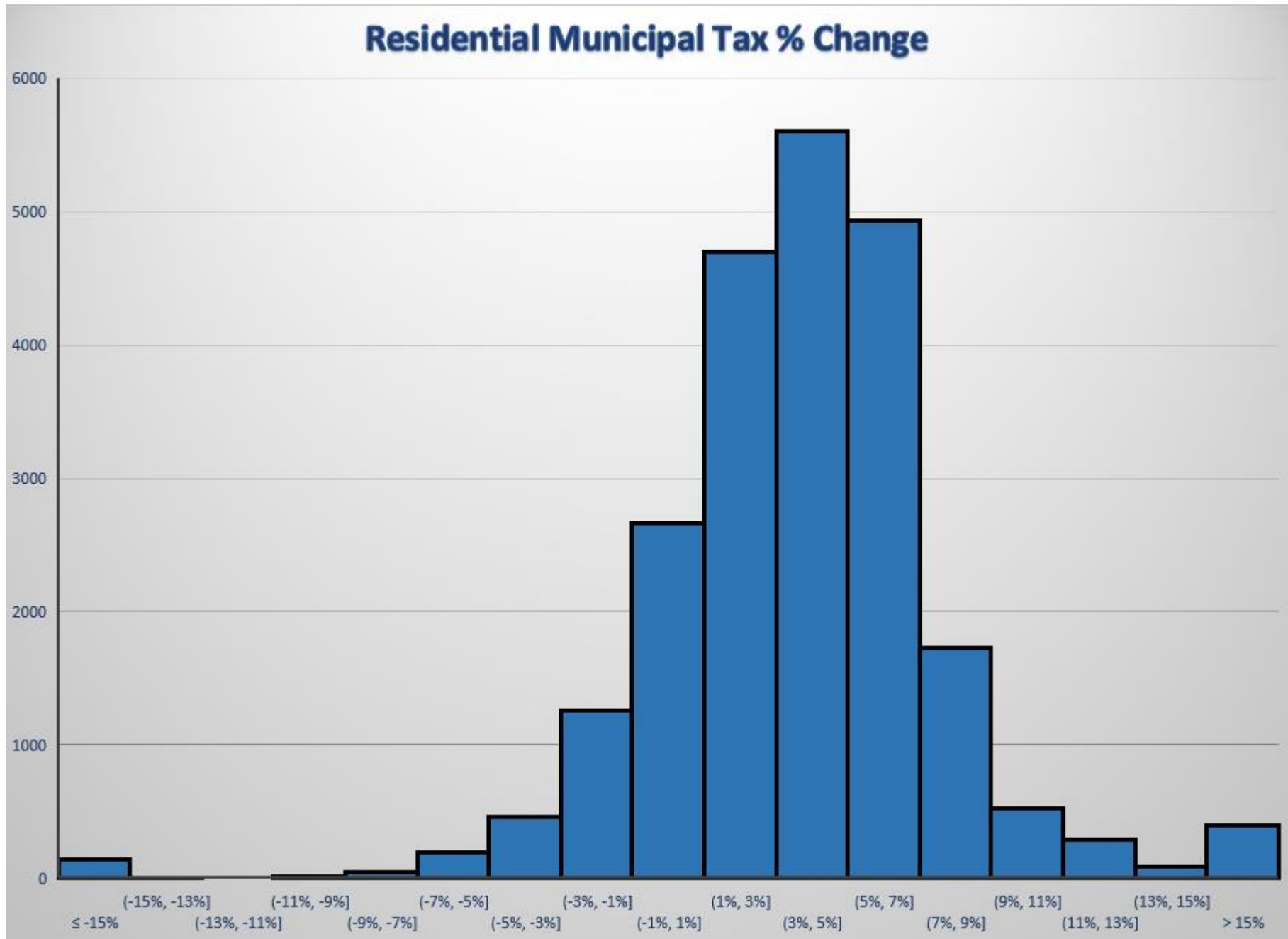
Non-Residential - Average Commercial/Industrial

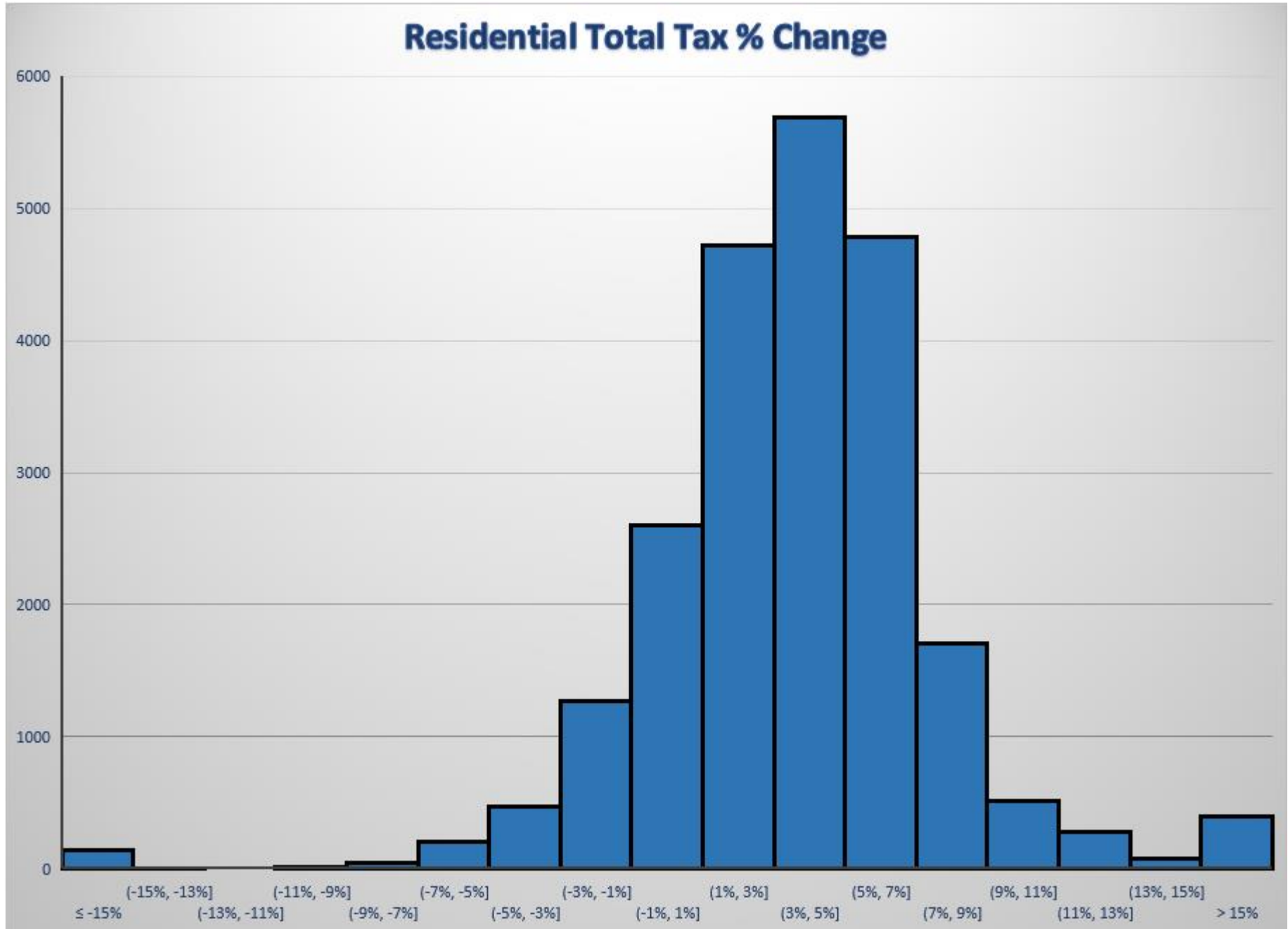
2023 Assessment	\$ 1,636,400
2024 Assessment	\$ 1,623,300
% Change	-0.80%

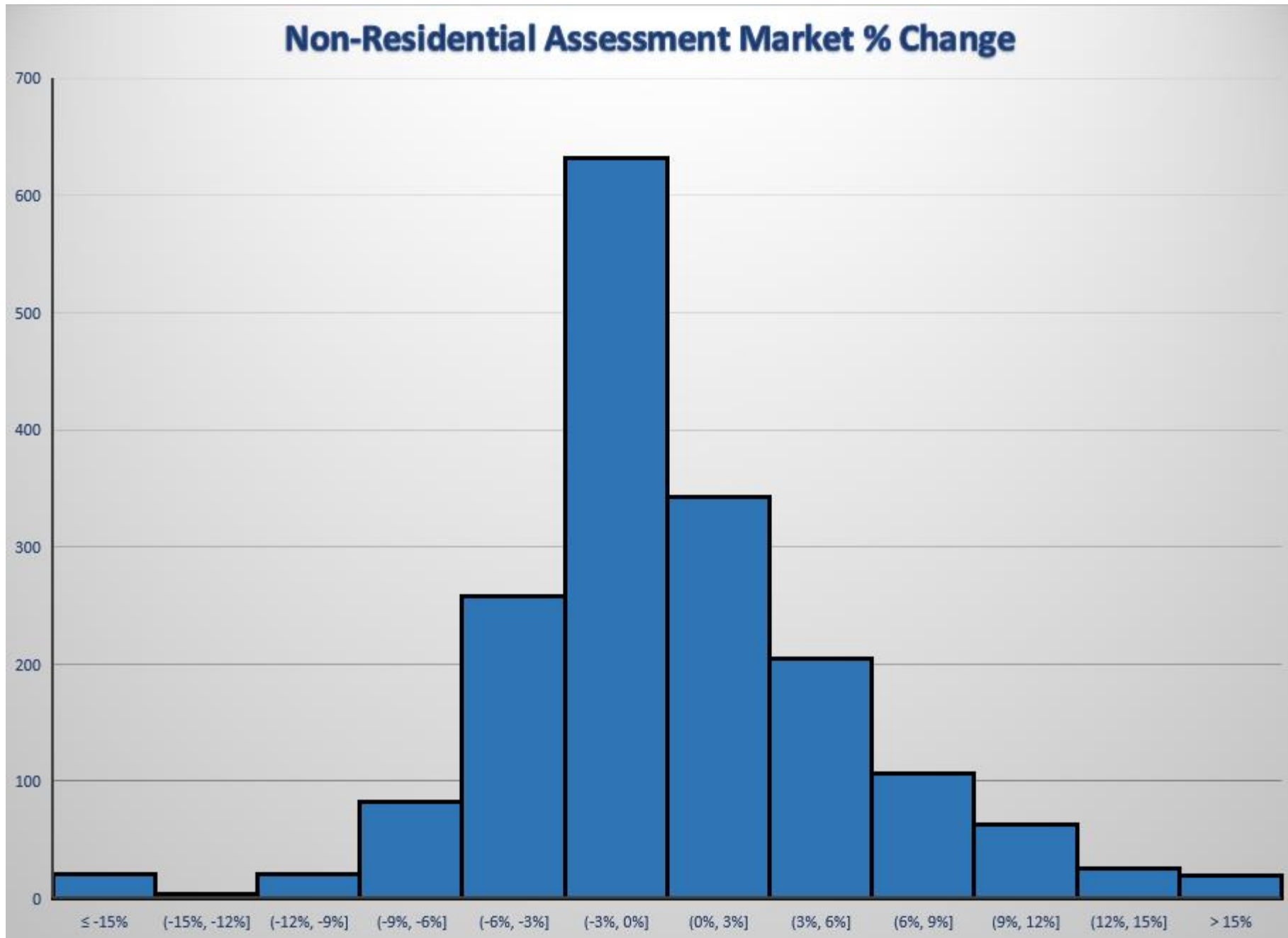
2023 Total Taxes	\$ 35,473
2024 Total Taxes	\$ 36,784

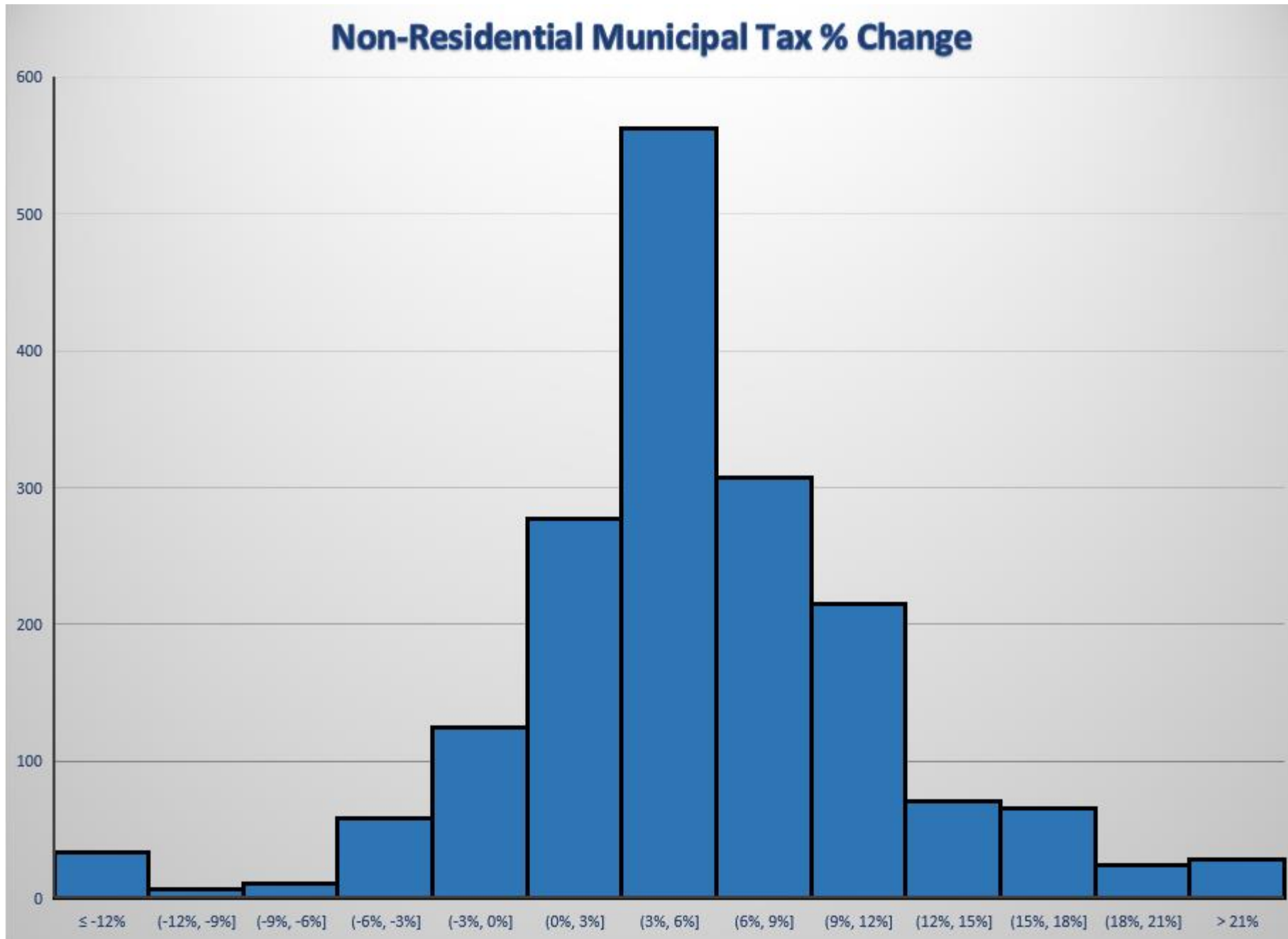
Schedule C

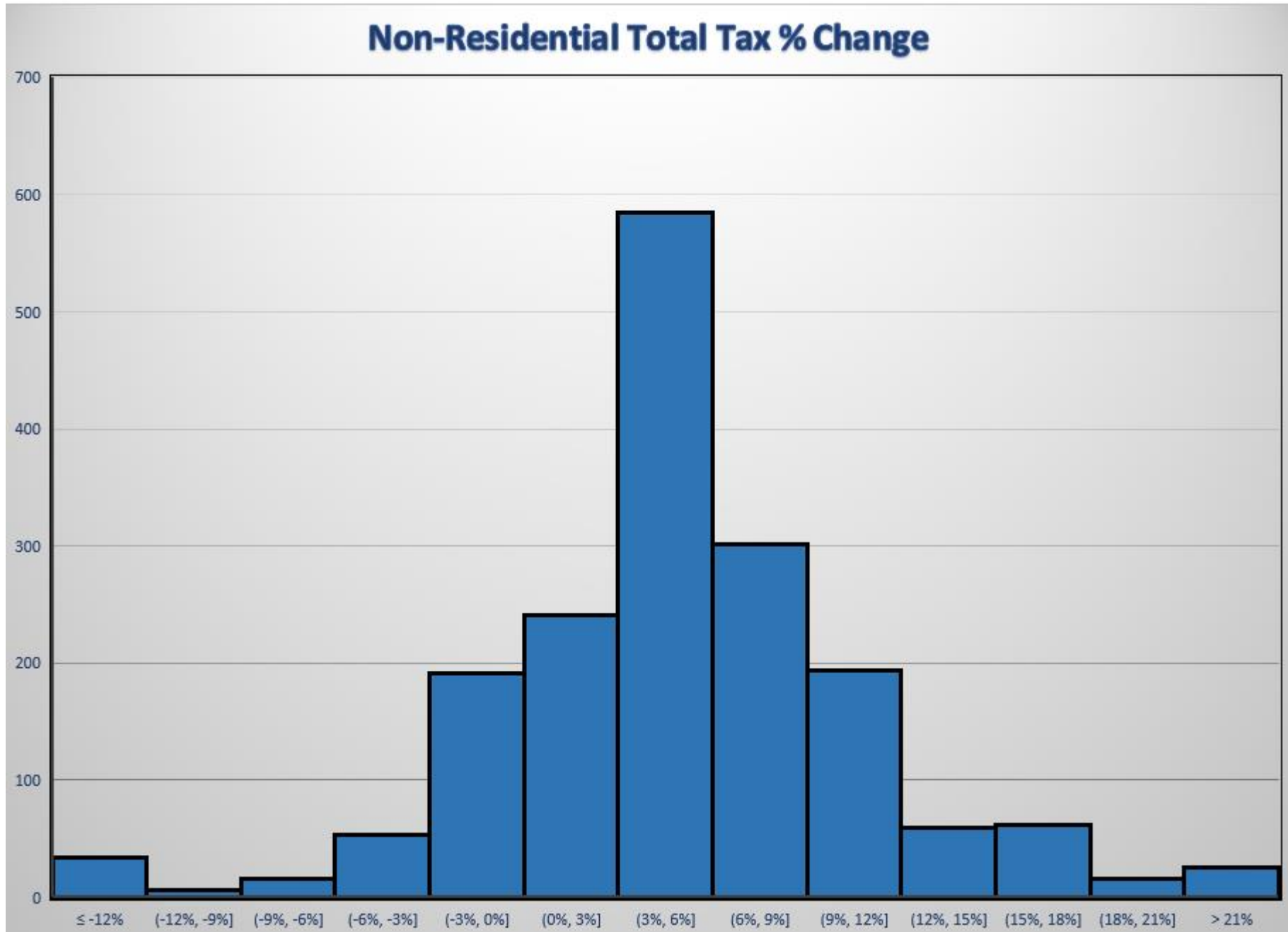












FINANCIAL & ADMINISTRATIVE SERVICES COMMITTEE - OUTSTANDING ITEMS LIST - APRIL 30, 2024

ID	Title	Requested on	People Responsible	Item Notes	Expected Report Date
1313	Rentable City-Owned Assets	3/11/2024	Danielle Whiteway	Council direct Administration to bring back a report, after consultation with the Bear Creek Folk Festival, to acquire assets which can be rented by organizations within the City.	Q2 2024
1					